

BRINNON SCHOOL DISTRICT #46

46 Schoolhouse Rd.
Brinnon, WA 98320

BOARD MEETING

September 21, 2021 at 6:00

Zoom: <https://us02web.zoom.us/j/83926416661>

- MINUTES-

- I. **REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE**
- II. **AUDIENCE PARTICIPATION/AGENDA ITEMS** Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.
Attendance: Bill Barnet, Ron Stephens, Joe Baisch, Shirley Towne, Mary Fickett, Superintendent Patricia Beathard
- III. **APPROVAL OF AGENDA (H)**
Ron Stephens made a motion to approve the approve the Agenda as presented. Motion carried.
- IV. **APPROVAL OF MINUTES**
 - A. August 20, 2021, Board Retreat minutes. (H)
Ron Stephens made a motion to accept the Board Retreat Meeting Minutes as presented. Motion carried.
 - B. August 20, 2021, Board Meeting minutes. (H)
Ron Stephens made a motion to accept the Board Meeting Minutes from August 20, 2021 as presented. Motion carried.
- V. **FINANCIAL REPORT**
 - A. 19-20 Financial Health Indicators (H)
 - B. 20-21 Financial Health Indicators – Projected (H)
Debi Johnson gave the financial report.
- VI. **ACTION ITEMS**
 - A. Brinnon School Employees Agreement – classified
 - Wage Rate Schedule (H)
 - CBA previously approved

Ron Stephens made a motion to accept the Brinnon School Employees Agreement as presented. Motion carried.

B. Maximum of 10 days of COVID leave during the 2021-2022 school year at district expense for a staff member who promptly tests as requested by the District and

- Tests positive for COVID-19 or

- Is subject to required quarantine, as determined by the school district or County Health department or
- Must care for a child with COVID-19, in quarantine, or subject to a daycare or school closure related to COVID-19

(If a staff member will not take the COVID-19 test, as requested by the District, no COVID-19 leave is available.)

Ron Stephens made a motion to approve a maximum of 10 days of COVID leave during the 2021-2022 school year. Motion carried.

VII. CONSENT AGENDA

- A. Payroll: 8/31/21, Final: \$110,417.56
- B. Capital Projects AP Voucher: #4698020–4698020, 9/22/21, \$3,500.00
- C. General Fund AP Vouchers: #4600949–4600985, 9/22/21, \$57,132.29
- D. Payroll: 9/30/21, estimate: Not available
- E. Adult Meal Pricing: Required is: \$2.84 Breakfast, \$4.69 Lunch. We charge \$2.75 and \$3.50. No increase. District to pay the difference.
- F. Approval of Walking Zone - no approved walking zone (Transportation)
- G. Classified calendars: # of Days for Business Manager and Administrative Assistant
 - a. Move Business Manager from 210 to 220 as a result of new transportation responsibilities
 - b. Move Administrative Assistant from 197 to 202 days per year
- H. Accept Jefferson County general support donation - \$25,000 (H)
- I. Accept donation from First Security Bank - \$875 plus supplies
- J. Highly Capable Plan 2021-2022 (H)
- K. Minimum Basic Education Requirement Compliance (H)
- L. Calendar revision (H)
 - a. Add early release before a holiday – February 18
 - b. Move early release on April 22 (potential Loyalty Day Parade) to April 29
- M. Picnic tables purchase – not to exceed \$15,000 (ESSER funds)

Shirley Towne made a motion to accept the Consent Agenda as presented. Motion carried.

VIII. STATUS OF THE SCHOOL - SUPERINTENDENT’S REPORT

- A. Washington State Patrol – 2 years of excellent bus inspections (H)
- B. Calendar of events (most current version) (H)
- C. Kaleidoscope Play & Learn – Tuesday and Thursday 1:30 – 3:00 – started last week
- D. 4H After School Program – Monday, Tuesday, full day Fridays – 3:20 – 5:20 – starting 10/11
- E. Art Specialists start September 30 (details in Events Calendar)
- F. Cultural Competency, Diversity, Equity and Inclusion training - required by the State
 - Staff getting this by the end of October
 - School Board will also need this training
- G. Additional Learn to Return funding
- H. School Board not required to provide vaccination cards or exemptions at this point
- I. COVID updates
- J. COVID dashboard

Cases of interest (symptoms or contacts: 63	Total Tests Completed: 50	Total + test results: 10	Total + tests who were Students/staff: 2
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K. School email addresses – where are we?

L. TEAMS access – where are we?

IX. FACILITIES

A. Modular building - \$350,000 - \$185,000 = \$165,000 – we have used \$16,707 of the budgeted overage.

Elevation certificates	\$2,400
Wetland & Habitat Survey	\$4,228
Permit	\$1,773
Tree cut to ground level & cleanup – Justin Reeves	\$2,198
Removal of fire alarm items- save for new modular building	\$2,608
Line locator service	\$3,500
Site Work (CO #3) & Project Management	\$40,654
Concrete/Foundation - billing soon	\$35,220
Transport Building – billing soon	\$7,683
Install Building – billing soon	\$26,159
Porch & Ramp Covers (CO #4) - District funded	
Install Electricity	
Re-install fire alarm sys	
Re-install and modify front ramp	\$5,543
Install emergency exit stairs	\$4,135
Move power/cable for internet dish – K20/Star Touch - billed to District?	
Interior internet wiring	
Moving in	

B. Modular building updates

Change order #4 – Porch & Ramp Covers (Hx2)

C. Planning Grant

1. Contract signed with Department of Enterprise Services (DES) for Investment Grade Audit (IGA) and Energy Services Proposal (ESP) from Apollo Solutions Group (ASG) (H)

X. BOARD MEMBERS REPORTS

XI. AUDIENCE PARTICIPATION

XII. Executive Session

A. Discuss the performance of a public employee

Executive session was estimated to take 10-15 minutes. Executive Session started at 6:42pm and ended at 7:02pm

ACTION ITEM

B. Custodial Contract

Joe Baisch made a motion to accept the Custodial Contract as presented for 2021-2022 school year. Motion carried.

XIII. ADJOURNMENT

Joe Baisch made a motion to Adjourn the meeting. Motion carried. Meeting Adjourned at 7:04pm