

BRINNON SCHOOL DISTRICT #46  
46 Schoolhouse Rd.  
Brinnon, WA 98320

## BOARD MEETING October 19, 2021 at 6:00

Zoom: <https://us02web.zoom.us/j/87498841172>

### -Minutes-

#### I. REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE

II. AUDIENCE PARTICIPATION/AGENDA ITEMS Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.

*Attendance: Ron Stephens, Joe Baisch, Shirley Towne, Mary Fickett, Bill Barnet, Superintendent Patricia Beathard*

#### III. APPROVAL OF AGENDA (H)

*Ron Stephens made a motion to accept the agenda as presented. Motion carried.*

#### IV. APPROVAL OF MINUTES

A. September 21, 2021 board meeting minutes (H)

*Joe Baisch made a motion to accept the September board meeting minutes as presented. Motion carried.*

#### V. FINANCIAL REPORT

*Debi Johnson gave the financial report.*

#### VI. CONSENT AGENDA

A. Payroll: 9/30/21, Final: \$85,740.58

B. Capital Projects AP Voucher: #4698021 - 4698021, 10/20/21, \$56.97

C. General Fund AP Vouchers: #4600986-4601013, 10/21/21, \$17,017.60

D. Payroll: 10/29/21, estimate: \$96,288.20

F. Xerox Contract & comparison chart (H x2)

G. Authorization to sign Interlocal Agreement with Seattle Public Schools to use their copier contract with Xerox (Item F above)

H. Edgar Robinson – letter of resignation (H)

I. Test to Stay program, when advised by the County Health Department (H)

*Joe Baisch made a motion to accept the Consent Agenda as presented. Motion carried.*

#### VIII. STATUS OF THE SCHOOL - SUPERINTENDENT'S REPORT

A. COVID updates

B. Vaccine requirement

a. 34 staff, volunteers, substitutes are on our required list

b. 7 religious exemptions have been approved

c. We are 100% in compliance with the vaccination requirement

C. Brinnon School District Wellness Policy review & assessment of implementation - policy unchanged – previously approved school policy inserted (H)

D. Jefferson County Juvenile and Family Court Services (JCJS) MOU (H)

E. 4H After School Program – Monday, Tuesday, full day Fridays – 3:20 – 5:20 – starting 10/25 (H)

F. Conferences for Beathard - will register for remote attendance when available & appropriate

a. Small Schools Conference – Wenatchee – March 21 & 22

b. Washington Alternative Learning – Spokane – February 24 – 26

c. Washington Association of School Administrators – June 26 - 28

G. Computer Science grant awarded – Pam Fields was instrumental - \$18,472

1) Fun coding materials and curriculum

- 2) Training & time for Pam
- H. Upcoming grants
  - 1. HKHS - \$200,000
    - a. Rooftop unit in gym – improve circulation – filtering air in the whole school
    - b. Remove oldest unit and leave newer unit (it doesn't provide air circulation)
  - 2. Urgent Repair Grant - \$200,000
    - a. Electrical service upgrade – upgrade required to go with the HKHS rooftop unit. Taking a chunk out of this project would leave more money in the Small Rural School Modernization Grant
  - 3. ADA Grant - \$100,000
    - a. Adjust the handicapped restroom
  - 4. Safe School Meals Grant – Proofing/Holding Oven
  - 5. National School Lunch Program (NSLP) Equipment Assistance Grant – Walk-in freezer
  - 6. Meal Access Grant – increase participation, improve meal quality, improve the equipment and facilities
- I. WAC regarding Study & Survey grant application (H)
  - a. Expected grant award approximately \$9,421.41
- J. State Testing – M,W,F October 22 – Nov. 1
- K. ESD114 superintendent, Greg Lynch, has requested that you vote in the ESD board member election – ballots are being mailed out today
- L. School email addresses – where are we?
- M. TEAMS access – where are we?

**IX.FACILITIES**

A. Modular building - \$350,000 - \$185,000 = \$165,000 – we have used \$16,707 of the budgeted overage.

Elevation certificates	<b>\$2,400</b>
Wetland & Habitat Survey	<b>\$4,228</b>
Permit	<b>\$1,773</b>
Tree cut to ground level & cleanup – Justin Reeves	<b>\$2,198</b>
Removal of fire alarm items- save for new modular building	<b>\$2,608</b>
Line locator service	<b>\$3,500</b>
Site Work (CO #3) & Project Management - billing soon	\$40,654
Concrete/Foundation - billing soon	\$35,220
Transport Building – billing soon!	\$7,683
Install Building – billing soon	\$26,159
<b>Porch &amp; Ramp Covers (CO #4) - District funded</b>	
Install Electricity (10/13-14)	
Re-install fire alarm system (10/15, 10/18)	
Re-install and modify front ramp	\$6,099
Install emergency exit stairs	\$4,631
Move power/cable for internet dish – K20/Star Touch - billed to District?	
Interior internet wiring (10/20)	
Moving in	

- B. Modular building updates
  - Change order #4 – Porch & Ramp Covers (Hx2)**
    - 1. Power is in
    - 1. WiFi goes in Wednesday

**X.BOARD MEMBERS REPORTS**

**XI.AUDIENCE PARTICIPATION**

**XII.Executive Session**  
**XIII.ACTION ITEM**  
**XIV.ADJOURNMENT**

*Ron Stephens made a motion to Adjourn the Board Meeting. Motion carried. Adjournment was at 7:52pm.*