

BRINNON SCHOOL DISTRICT #46

46 Schoolhouse Rd.
Brinnon, WA 98320

BOARD MEETING

November 16, 2021 at 6:00

Zoom: <https://us02web.zoom.us/j/84108864639?pwd=ODJvN1pJZlpKeEN5RnhmR1dHVnErdz09>

- Minutes-

- I. **REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE**
- II. **AUDIENCE PARTICIPATION/AGENDA ITEMS** Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.
Attendance: Bill Barnet, Ron Stephens, Mary Fickett, Superintendent Patricia Beathard, Shirley Towne, Joe Baisch
- III. **APPROVAL OF AGENDA (H)**
Ron Stephens made a motion to accept the Board Meeting Agenda as presented. Motion carried.
- IV. **APPROVAL OF MINUTES**
 - A. October 19, 2021, meeting Minutes. (H)
Ron Stephens made a motion to accept the October 19, 2021 Board Meeting Minutes as presented. Motion carried.
- V. **FINANCIAL REPORT**
 - A. Resolution #278-21, 21-22 Budget Revision (H) – to correct the amount of “Excess levies approved by voters for 2022 collection”
Ron Stephens made a motion to accept Resolution #278-21, 21-22 Budget Revision (H) – to correct the amount of “Excess levies approved by voters for 2022 collection”. Motion carried.
 - B. Review 20-21 End of Year reports
 - C. Resolution #277-21, Replacement of Expiring Levy for Educational Programs and Operations (H)
Ron Stephens made a motion to accept Resolution #277-21, Replacement of Expiring Levy for Educational Programs and Operations. Motion carried.
- VI. **CONSENT AGENDA**
 - A. Payroll: October Final: \$87,833.88
 - B. Capital Projects AP Vouchers: 11/17/21, #4698022 - 4698024, \$79,715.53
 - C. Capital Projects AP Voucher: 11/17/21, #4698025, \$7,091.00
 - D. General Fund AP Vouchers: 11/17/21, #4601014 – 4601048, \$41,363.78
 - E. Payroll: 11/30/21, estimate: \$90,567.74
 - F. Surplus Bus #2
 - G. Washington Reading Corps contract amendment
 - H. Davis Masonry: Gravel, Drainage & Sidewalk & Drain/Pipe Change Order
Shirley Towne made a motion to accept the Consent Agenda as presented. Motion carried.

VII. STATUS OF THE SCHOOL - SUPERINTENDENT’S REPORT

- A. Financial Audit Exit Letter – Assessment (H)
- B. Approved in August – moving forward now:
 - a. Laptop & Hotspot grant - Thank you Britney Edwards & Debi Johnson
 - i. 90 Laptops – we pay \$8,615 and “get” \$36,000 +3,400 (reimbursed) or \$39,400
 - ii. The bottom line is \$95.75 for a very nice laptop
 - iii. 20 Hotspots – No cost to us
- C. Upcoming grant applications
 - a. Healthy Kids, Healthy Schools - \$200,000
 - i. Gym air handler
 - b. Urgent Repair - \$200,000
 - i. Electrical system updates
 - c. ADA - \$100,000
 - i. Remodel gym restroom
- D. School Board elections - not certified yet
 - a. Shirley Towne
 - b. Mary Fickett
- E. ESSER spending – good job, Debi. ESSER I and II have been spent and we are working on ESSER III (H)
- F. Special Education Determination/Audit results (H)
- G. Community Wellness Project - \$500 donation from “Spring into Wellness Challenge” - designated for local and healthy foods for students
- H. 4H updates
- I. Bus driver/substitute crisis
- J. Counseling report & current services (H)
- K. Levy talks
- L. JCEP – Monday, Dec. 6 – 5:30 – 7:30 – Chimacum Commons – menu choice

VIII. FACILITIES

- A. Modular building - \$350,000 - \$185,000 = \$165,000 – we have used \$70,059 of the budgeted overage. Expenditures reduced by \$25,000 to be claimed against the Jefferson County ARP Grant.

Elevation certificates	\$2,400
Wetland & Habitat Survey	\$4,228
Permit	\$2,252
Tree cut to ground level & cleanup – Justin Reeves	\$2,198
Removal of fire alarm items- save for new modular building	\$2,608
Line locator service	\$3,500
Site Work (CO #3) & Project Management	
Concrete/Foundation	\$33,811
Transport Building	\$7,683
Install Building	\$23,543
Gravel & Sidewalk, Drainage & Drain/Pipe Change Order – in progress	\$7091
Porch & Ramp Covers (CO #4) - District funded	
Power to Building; Install Electricity – awaiting invoice from Double D	
Re-install fire alarm system – awaiting invoice from Double D	
Re-install and modify front ramp	\$7,641

Install emergency exit stairs	\$5,150
Move power/cable for internet dish – K20/Star Touch - billed to District?	
Interior internet wiring	\$5,195
Moving in	

- B. Modular building updates
 - Change order #4 – Porch & Ramp Covers – no update
 - Gravel & Sidewalk, Drainage & Drain/Pipe Change Order – in progress
 - Ramp parts were delivered. Stairs shipped last Friday. Installation?
- C. Planning Grant
 - 1. Contract signed with Department of Enterprise Services (DES) for Investment Grade Audit (IGA) and Energy Services Proposal (ESP) from Apollo Solutions Group (ASG) (H)

IX. BOARD MEMBERS REPORTS

X. AUDIENCE PARTICIPATION

XI. Executive Session

- A. Discuss the performance of a public employee

Executive session is estimated to be 10 minutes. Executive session started at 7:02pm and ended at 7:15pm.

XII. ACTION ITEM

XIII. ADJOURNMENT

Shirley Towne made a motion to Adjourn. Motion carried. The adjournment was at 7:17pm.