

**BOARD MEETING**  
**January 18, 2022, at 6:00**  
**- MINUTES -**

**Zoom:** <https://us02web.zoom.us/j/87838851112>

- I. REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE**
- II. AUDIENCE PARTICIPATION/AGENDA ITEMS** Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.  
*Attendance: Mary Fickett, Shirley Towne, Joseph Baisch, Superintendent Patricia Beathard, Bill Barnet*
- III. APPROVAL OF AGENDA (H)**  
*Mary Fickett made a motion to accept the Agenda as presented. Motion carried.*
- IV. APPROVAL OF MINUTES**
  - A. December 16, 2021, meeting Minutes. (H)
  - B. January 12, 2022, special meeting Minutes. (H)
  - C. January 13, 2022, special meeting Minutes. (H)  
*Shirley Towne made a motion to accept the December 16, 2022, the January 12, 2022, the January 13, 2022 meeting minutes. Motion carried.*
- V. FINANCIAL REPORT**  
*Debi Johnson gave the financial report.*
- VI. CONSENT AGENDA**
  - A. Payroll: December Final: \$91,227.67
  - B. General Fund AP Voucher: 1/19/22, #4601082 – 4601107, \$29,067.84
  - C. General Fund AP Voucher: 1/31/22, #4601108, \$43,127.99
  - D. Capital Projects AP Vouchers: 1/19/22, #4698029, \$7,412.93
  - E. Payroll: 1/31/22, estimate: \$96,617.95
  - F. Accept the resignation of Dani Kieffer effective the day after school is out (H)
  - G. Accept the resignation of Amanda Hough effective January 31, 2022 (H)
  - H. School calendar update – days added to compensate for 5 weather days (H)
  - I. Need for more special education staff hours
  - J. Second Read Policies
    - a. 6801 – Capital Assets/Theft-Sensitive Items (H)
    - b. 6220 – Bid or Request for Proposal Requirements (H)
    - c. 1610 – Section 1000 – Board of Directors – Conflicts of Interest 2<sup>nd</sup> Class District (H)
    - d. 5251 – Section 5000 – Personnel – Conflicts of Interest (H)

Shirley Towne made a motion to approve all the Consent Agenda A-J. Motion carried.

**VII. Action Item**

A. Bids for bus

– Bid #1

1. Purchase of the bus in as is condition, with no warranty given or implied from the School District
2. My bid is \$250, with an increase of this offer, with an additional \$25 over and above any other offer, up to a maximum bid from me of \$1575.
3. If my bid is accepted, I will provide payment within 3 days.

– Bid #2

1. Transportation Co-op estimates the scrap value as \$900 - \$1,000
- Two phone call inquiries – one from a school district, that decided against the purchase, and another from an unidentified company that did not respond in time.

B. Spokane Virtual Learning (H)

– Branded as Brinnon School District Online Academy

– Cost is \$5,000/year for a full-time student/ apportionment is at least \$8,726

Shirley Towne made a motion that we accept Bid #1 and its conditions. Motion carried.

Mary Fickett made a motion that we approve a partnership with Spokane Virtual Learning. Motion carried.

**VIII. STATUS OF THE SCHOOL - SUPERINTENDENT’S REPORT**

A. School Board Appreciation

B. Change in Washington Reading Corps cost for 2022-2023 school year

- a. 2021-2022 – we pay \$5,000/member & member is paid \$1,945 per month - for this year, WRC allowed for higher stipend with lower one-time cost.
- b. 2022-2023 two choices:
  - i. We pay \$5,000/member & member is paid \$1,571 per month
  - ii. We pay \$10,200/member & member is paid \$2,066 per month

C. COVID updates

- a. School flowchart (H) - 4<sup>th</sup> version in the last 5 weeks
- b. School test supplies
- c. Board/Staff COVID response strategy – comply with all rules given to us by Jefferson County Public Health & do not add extra rules

D. ICOS (Information and Condition of Schools) Score Update

E. First Read: Policy 1114 Board Member Resignation and Vacancy (H)

**IX. FACILITIES**

- A. Modular building - \$350,000 - \$185,000 = \$165,000 – we have used \$119,238 of the budgeted overage. (\$25,000 funded by Jefferson County ARP Grant.) Approximately \$42,000 expected, but not billed yet.

Elevation certificates	<b>\$2,400</b>
Wetland & Habitat Survey	<b>\$4,228</b>
Permit	<b>\$2,252</b>
Tree cut to ground level & cleanup – Justin Reeves	<b>\$2,198</b>

Removal of fire alarm items- save for new modular building	<b>\$2,608</b>
Line locator service	<b>\$3,500</b>
Site Work (CO #3) & Project Management, est.	\$31,769
Concrete/Foundation	<b>\$32,281</b>
Transport Building	<b>\$7,042</b>
Install Building	<b>\$23,498</b>
Gravel & Sidewalk, Drainage & Drain/Pipe Change Order – in progress	<b>\$11,565</b>
Power to Building; Install Electricity – need invoice from Double D	
Re-install fire alarm system – need invoice from Double D	<b>\$7,413</b>
Front ramp - lengthen porch 5' and ramp 6'; uninstall & reinstall (Grant will pay \$7,637 if not claimed against final building invoice)	<b>\$7,641</b>
Emergency exit stairs & installation	<b>\$5,150</b>
Additional parts due to height & ADA requirements; additional installation	<b>\$7,637</b>
Interior internet wiring	<b>\$5,195</b>
Moving in	

- B. Modular building updates
  - Gravel & Sidewalk, Drainage & Drain/Pipe complete
  - Ramp parts & stairs: Installation – Wednesday, Jan. 19, plus possibly another day
- C. Planning Grant - No update.
- D. Healthy Kids, Healthy Schools grant awarded: \$200,000 for gym floor - district will be responsible for approximately \$6,000

**X. BOARD MEMBERS REPORTS**

**XI. AUDIENCE PARTICIPATION**

**XII. Executive Session**

- A. Discuss the performance of a public employee
- B. Qualifications of a candidate for appointment to elective office

*Executive session was estimated to take between 20 & 30 minutes. Executive session started at 6:55pm and ended at 7:10pm.*

**XIII. ACTION ITEM**

- A. Appointment of school board director

*Mary Fickett made a motion to offer Joshua Cunningham the school board position. Motion carried.*

*Shirley Towne made a motion to send a thank you note to the other Board applicants. Motion carried.*

**XIV. ADJOURNMENT**

*Mary Fickett made a motion to adjourn the meeting. Motion carried. Meeting Adjourned at 7:15pm.*