

BRINNON SCHOOL DISTRICT #46

46 Schoolhouse Rd.
Brinnon, WA 98320

BOARD MEETING

February 15, 2022, at 6:00

- MINUTES -

Microsoft Teams Meeting: Join on your computer or mobile app

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- I. **REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE**
- II. **AUDIENCE PARTICIPATION/AGENDA ITEMS** Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.
Attendance: Joshua Cunningham, Bill Barnet, Shirley Towne, Joe Baisch, Mary Fickett, Superintendent Patricia Beathard
- III. **APPROVAL OF AGENDA (H)**
Mary Fickett made a motion to approve the Agenda as presented. Motion carried.
- IV. **APPROVAL OF MINUTES**
 - A. January 18, 2022, meeting Minutes. (H)
Mary Fickett made a motion to accept the January meeting Minutes as presented. Motion carried.
- V. Swearing in of newly elected Board Directors: Joshua Cunningham (H)
- VI. Board organization
 - A. President, vice president, legislative representative
Joe Baisch made a motion that Joshua Cunningham be a JCEP representative. Motion carried.
Joe Baisch made a motion that Shirley Towne be appointed as legislative representative
Joe Baisch made a motion that Mary Fickett maintain her JCEP representative position. Motion carried.
Joe Baisch made a motion that Bill Barnet would maintain his position as Board President. Motion carried.
Mary Fickett made a motion that Joe Baisch would be the Vice President of the Board. Motion carried.
Mary Fickett made a motion that Joe Baisch would continue as our facilities Manager. Motion carried.

B. JCEP representatives (next meeting 3/7 5:30 – 7:30)

VII. FINANCIAL REPORT

Debi Johnson gave the financial report.

VIII. CONSENT AGENDA

- A. Payroll: January Final: \$91,706.75
- B. General Fund AP Vouchers: 2/16/22, #4601109 – 4601142, \$27,597.63
- C. Capital Projects AP Vouchers: 2/16/22, #4698030, \$13,152.20
- D. Transportation Vehicle Fund AP Voucher: 2/16/22, #4699000, \$128,444.48
- E. Payroll: 2/28/22, estimate: \$90,206.10
- F. Online ALE curriculum
 - i. Spokane Virtual Learning Online Courses
 - ii. Lexia
 - iii. Dreambox
 - iv. MobyMax
 - v. Other online curriculums provided by SVL throughout partnership.
- G. Resignation: Julie McEdwards on 5/31/22 (H)
- H. Resignation: Britney Edwards – end of 2021-2022 school year (H)
- I. Second Read: Policy 1114 Board Member Resignation and Vacancy (H)
- J. Accept ADA Equal Access Grant (automatic doors at 2 main entrances) - \$98,600
- K. Accept Urgent Repair Grant – \$176,691 (envelope: exterior of the 4 main building classrooms)
Mary Fickett made a motion to accept the Consent Agenda as presented. Motion carried.

IX. Action Item

- A. Facility Use Form (H)

Mary Fickett made a motion to accept the Facility use with the Cove with the contingences set forth. Motion carried.

- B. Review and accept updated ICOS scoring (H)

Mary Fickett made a motion to accept updated ICOS scoring. Motion carried.

X. STATUS OF THE SCHOOL - SUPERINTENDENT'S REPORT

- A. COVID updates
- B. February 17 – 10:00 – 11:15 – Administrative Assistant Interviews
- C. Levy updates, 2/18 certification, & Historical levy passing rate (H)
- D. New teacher training
- E. Brinnon Virtual Learning application (H)
- F. Grants
 - a. National School Lunch Program Equipment Grant submitted – walk-in freezer – \$42,903
- Bill took lead
- G. Beathard - WASA Small Schools Conference in Wenatchee – March 21 & 22
- H. Beathard – WASA State Conference – Spokane – June 26 – 29
- I. Upcoming field trips:

- a. Johnston/McEdwards to Community Center for a sing along – 3/8 at 12:30
- b. March 4 - Salmon release
- J. Fall 2021 State Assessment Results (H)
- K. First Read: Policy 5222 – Job-Sharing Staff Members (H)

XI. FACILITIES

- A. Modular building - \$350,000 - \$185,000 = \$165,000 Estimate we have used \$164,159 of the budgeted overage. (\$25,000 funded by Jefferson County ARP Grant.) Approximately \$31,769 has not been billed yet.

Elevation certificates	\$2,400
Wetland & Habitat Survey	\$4,228
Permit	\$2,252
Tree cut to ground level & cleanup – Justin Reeves	\$2,198
Removal of fire alarm items- save for new modular building	\$2,608
Line locator service	\$3,500
Site Work (CO #3) & Project Management (est. \$40,654-10,000)	\$31,769
Concrete/Foundation	\$32,281
Transport Building	\$7,042
Install Building	\$23,498
Gravel & Sidewalk, Drainage & Drain/Pipe Change Order	\$11,565
Power to Building; Install Electricity – Double D	\$13,152
Re-install fire alarm system – Double D	\$7,413
Front ramp - lengthen porch 5’ and ramp 6’; uninstall & reinstall	\$7,641
Emergency exit stairs & installation	\$5,150
Additional parts due to height & ADA requirements; additional installation	\$9,904
Interior internet wiring	\$5,195
Modular Building Grant balance: claim against final Modern Building invoice or ramp	\$-7,637
Moving in	

- B. Modular building updates

Ramp parts & stairs – missing parts and replacements for damaged parts have been shipped.
 Receipt? Installation?

- C. Planning Grant - No update.

XII. BOARD MEMBERS REPORTS
XIII. AUDIENCE PARTICIPATION
XIV. Executive Session

- A. Discuss the performance of a public employee

Executive session is estimated to take 15 minutes. Executive session began at 7:00pm and ended at 7:23pm

XV. ADJOURNMENT

Mary Fickett made a motion to Adjourn the meeting. Motion carried. Adjournment was at 7:24pm