

## BOARD MEETING

### June 21, 2022 at 6:00pm

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### - MINUTES-

- I. **REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE**
- II. **AUDIENCE PARTICIPATION/AGENDA ITEMS** Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.  
*Attendance: Joshua Cunningham, Bill Barnet, Shirley Towne, Joe Baisch, Mary Fickett, Superintendent Patricia Beathard.*
- III. **APPROVAL OF AGENDA (H)**  
*Mary Fickett made a motion to approve the Agenda as presented. Motion carried.*
- IV. **APPROVAL OF MINUTES**
  - A. May 17, 2022, meeting Minutes. (H)  
*Shirley Towne made a motion to approve May meeting Minutes as presented. Motion carried.*
  - B. June 6, 2022, special meeting Minutes (H)  
*Mary Fickett made a motion to approve June special meeting Minutes as presented. Motion carried.*
- V. **FINANCIAL REPORT**  
*Debi Johnson gave the financial report.*
- VI. **CONSENT AGENDA**
  - A. Payroll: May Final: \$86,761.04
  - B. General Fund AP Vouchers: 6/22/22, #4601244 – 4601281, \$44,401.96
  - C. Capital Projects AP Vouchers: 6/22/22, #4698035, \$1,200.00
  - D. Capital Projects AP Vouchers: 6/30/22, #4698034, \$50,000.00
  - E. Capital Projects AP Vouchers: 6/22/22, #4698036, \$2,260.28
  - F. Payroll: 6/30/22, estimate: \$115,612.00
  - G. Resolution #279-22: Cancellation of Warrants (H001)
  - H. Summer school – add another classified staff member if enrollment exceeds 20
  - I. Startup budget for new teacher - \$2,000 for full-time and \$1,000 for part-time
  - J. Installation of new smart boards (if not grant funded) - \$6,000*Joe Baisch made a motion to accept the Consent Agenda as presented. Motion carried.*
- VII. **STATUS OF THE SCHOOL - SUPERINTENDENT'S REPORT**
  - A. Take a new school board picture for the website
  - B. Summer speech
  - C. COVID updates & anticipated Learn to Return funding
  - D. Thank you notes to volunteers (H)

- E. Thank you to John Boatman and Clover Park School District superintendent for ICOS work (H)
- F. Quilcene Community Center - Lions Club event – first Thursday of the month at 6:30
- G. Staff, student, and parent surveys – we will bring that data to you at our August retreat.
- H. Counselor position
- I. Computer Science in Education Grant – application submitted – \$50,000
- J. Another technology grant will be submitted this summer
- K. Backup Wi-Fi is being investigated
- L. Modular ribbon cutting ideas
- M. State testing updates
- N. Beathard days off campus
  - a. Spokane Conference – June 26-28
  - b. Trip – June 27-July 5 or 6
  - c. Trip – August 2 – 5
- O. Summer School – Bill will stop in on July 5<sup>th</sup> & 6<sup>th</sup> to check in
- P. End-of-year activities
  - a. Field Day – June 14 – Heather Lax planned and managed
  - b. Yearbook signing – June 14 – thanks to Pam Fields for another beautiful yearbook
  - c. 8<sup>th</sup> Grade Promotion – June 16 – many thanks – teachers, Lisa Johnston for video, Britney Edwards for tech setup. Alicia for 8<sup>th</sup> graders on the marquee
  - d. Staff goodbyes – June 17
- Q. Required board training – where are we and who needs help?

**VIII. FACILITIES**

- A. Modular building - \$365,000 - \$185,000 = \$180,000 – we have used \$171,670 of the budgeted overage. Expenditure will be reduced by \$25,000 claimed against the Jefferson County ARP Grant.

|  |                  |
|--|------------------|
| Elevation certificates   | <b>\$2,400</b>   |
| Wetland & Habitat Survey   | <b>\$4,228</b>   |
| Permit   | <b>\$2,252</b>   |
| Removal of fire alarm items- save for new modular building               | <b>\$2,608</b>   |
| Line locator service   | <b>\$3,500</b>   |
| Site Work (CO #3) & Project Management (balance = \$2,033)               | <b>\$27,711</b>  |
| Concrete/Foundation  | <b>\$35,219</b>  |
| Transport Building   | <b>\$7,683</b>   |
| Install Building   | <b>\$26,159</b>  |
| Gravel & Sidewalk, Drainage & Drain/Pipe                                 | <b>\$18,656</b>  |
| Power to Building; Install Electricity                                   | <b>\$13,152</b>  |
| Re-install fire alarm system   | <b>\$7,413</b>   |
| Ramp & emergency exit stairs: add'l parts for flood height/ADA & install | <b>\$15,493</b>  |
| Interior internet wiring   | <b>\$5,195</b>   |
| Moving in  |                  |
| Cameras  |                  |
| “Beautify” the foundation: paint, skirting?                              |                  |
| <b>Total Projected District Costs:</b>                                   | <b>\$171,670</b> |

- B. Modular building updates
  - i. Next step – flood insurance for all structures that are required
- C. Planning Grant: Modernization grant applied for, planning grant paid for and claimed.

- D. Summer Facilities Grants (URG-front exterior wall, ADA-2 entrance doors, HKHS-gym floor)-  
Work Schedule (H003)
- E. 23-25 Biennium Modernization Planning Grant applied for \$3,931,107:  
ADA restrooms, HVAC and air distribution, water heaters, balance of the exterior of the  
building, interior and exterior double doors and single gym door, plumbing (drainpipes)

**IX. BOARD MEMBERS REPORTS**

- A. JCEP meeting held June 6, 2022 at Camp Parsons

**X. AUDIENCE PARTICIPATION**

- A. Raechel Partridge want thank you to the board
- B. Jeremy Simmons, PTO President, asked to be able to get occasional electricity to the  
PTO container

**XI. EXECUTIVE SESSION**

- A. Discuss the performance of a public employee

*Executive session is estimated to take 20 minutes. Executive session began at 7:40pm and ended  
at 8:05pm.*

**XII. ACTION ITEMS**

- A. Hire of 4<sup>th</sup> Washington Reading Corps member for 2022-2023 school year  
Shirley Towne made a motion to hire 4<sup>th</sup> Washington Reading Corps member for the  
2022-2023 school year. Motion was carried.

**XIII. ADJOURNMENT**

*Mary Fickett made a motion to Adjourn the meeting. Motion carried.*

Approval:   
Bill Barnet, School Board President

Date: 7/19/22

Approval:   
Patricia Beathard, Brinnon School Superintendent

Date: 7/19/22

