

BOARD MEETING

August 16, 2022 at 6:00pm

Camp Parsons - Silver Marmot Room

970 Bee Mill Rd, Brinnon, WA 98320

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**AGENDA
MINUTES**

- I. REGULAR MEETING CALLED TO ORDER – Roll Call, Flag Salute
- II. AUDIENCE PARTICIPATION/AGENDA ITEMS - Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairperson as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.
Attendance: Bill Barnet, Joe Baisch, Mary Fickett, Shirley Towne, Josh Cunningham, Superintendent Patricia Beathard.
- III. APPROVAL OF AGENDA (H000)
Mary Fickett made a motion to approve the Agenda as presented. Motion carried.
- IV. APPROVAL OF MINUTES
 - a. July 19, 2022, Meeting Minutes (H000.1)
Mary Fickett made a motion to accept the July meeting minutes as presented. Motion carried.
- V. FINANCIAL REPORT
Debi Johnson gave the Financial Report.
- VI. CONSENT AGENDA
 - a. Payroll: July 2022 Final: \$117,347.72
 - b. General Fund AP Vouchers: 8/17/22, #4601315 – 4601350, \$38,415.07
 - c. Capital Projects AP Vouchers: 8/31/22, #4698038, \$67,542.32
 - d. General Fund AP Vouchers: 9/1/22, #4601351- 4601352, \$30,569.14
 - e. Payroll: 8/31/22, estimate: \$100,074
 - f. Transfer up to 73,800 Apportionment funds to CPF; \$26,200 have been transferred. Budget Resolution 271-22 authorizes up to \$100,000 of Apportionment funds. Levy fund requires an additional resolution.
 - g. Transfer \$22,000 to TVF: Budget Resolution 271-22 authorizes up to 70,000
 - h. School Board Meeting Schedule 2022-2023 (H001)
 - i. Approve (renew) 22-23 Stipends

- i. High School & Beyond/College Bound (H002)
- ii. Managing Teacher (H003)
- iii. ALE (H004)
- iv. National Board Certification Support (H005)
- v. Run Club (H006)
- vi. Music Performance (H007)
- vii. Movie Making Club (H008)
- viii. Yearbook Advisor (H009)
- j. Out-of-endorsement teacher
 - i. Heidi Budnek – all non-ELA courses
 - ii. Tirzah Small – all non-Math courses
 - iii. Plan for out-of-endorsement areas – Budnek & Small (H010)
- k. Kaleidoscope Play and Learn - \$2,000 for a second day first semester – if attendance is strong, \$2,000 for second day second semester as well

Shirley Towne made a motion to accept the Consent Agenda as presented. Motion carried.

VII. ACTION ITEM

- a. Brinnon Community Church requested to do a prayer walk at school – August 21 or 28 at 11:15

Mary Fickett made a motion to accept the request of Brinnon Community Church to do a prayer walk at school. Motion carried.

- b. STEM Scopes – 5th – 8th grade science curriculum – two choices for payment
 - i. pay upfront for all the materials for the next 4 years - \$15,935.25 (H011)
 - ii. Break into smaller payments over 4 years


Joe Baisch made a motion to accept the science curriculum with payment choice paying upfront of \$15,935.25. Motion carried.

VIII. STATUS OF THE SCHOOL – SUPERINTENDENT’S REPORT

- a. Brown - Conditional Certificate, expires 6/30/23
- b. Rember – Conditional Certificate has been initiated
- c. COVID updates
- d. P.T.O. - working on restart – officers in place - Simmons
- e. Fall 4H after school program to start mid-October
- f. Fall Champions after school program to restart
- g. Jefferson County Rec Soccer has a Brinnon team using the school field
- h. Grant application for school tutor in process
- i. School filing project update - Simmons
- j. Learn to Return Funding – applied and secured - \$ 44,365
- k. Upcoming Dates:

- i. August 23 – 26 – back to school days (H012)
 - ii. August 25 @ 3:00 – Meet the Teachers (H013)
 - iii. August 29 – first day of school
 - iv. School Calendar of Events – tentative (H014)
 - I. Minimum Basic Education Collection Requirement (H015)
 - m. Required board training – where are we and who needs help?
- IX. FACILITIES
 - a. Modular building - \$173,929 District funds used. Related to do:
 - i. “Beautify” the foundation: painting is in progress
 - ii. Cameras
 - iii. Lawn
 - iv. flood insurance for all structures that are required
 - b. Summer Facilities Grants updates:
 - i. HKHS – gym floor - complete and basketball line paint is curing until August 18th.
 - ii. URG – front exterior wall – nearing completion. Inside classroom wall will be completed by August 19th.
 - iii. ADA – 2 entrance doors – fall TBD, possibly September 7th – September 15th.
 - c. Other Project in progress
 - i. Mary refinished the bench by our front door – thank you!
 - ii. Installation of seven (7) Smart Panels is complete. Training is in progress.
 - iii. Portable Sectioning to be completed before August 19. Two counseling offices and an all-purpose space for KPL and small group instruction.
- X. BOARD MEMBERS REPORTS
None.
- XI. AUDIENCE PARTICIPATION
None.
- XII. EXECUTIVE SESSION
 - a. Discuss the performance of a public employee
Executive session is estimated to take 15 minutes. Executive session began at 6:52pm and ended at 7:15pm.
- XIII. ACTION ITEMS
 - a. Approval of superintendent contract
Shirley Towne made a motion to approve the superintendent contract as presented. Extending contract to July 2025. Motion carried.
- XIV. ADJOURNMENT

Josh Cunningham made a motion to Adjourn the meeting. Motion carried. Adjournment was at 7:25pm.

Approval:  Date: 9/20/22
Bill Barnett, School Board President

Approval:  Date: 7/20/22
Patricia Beathard, Brinnon School Superintendent