

BOARD MEETING

Tuesday, May 16, 2023 at 6:00pm

MINUTES

- I. REGULAR MEETING CALLED TO ORDER – Roll Call, Flag Salute
Attendance: Bill Barnet, Michelle Matheson, Mary Fickett, Shirley Towne, and Superintendent Patricia Beathard. Missing: Joshua Cunningham
- II. AUDIENCE PARTICIPATION/AGENDA ITEMS - Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairperson as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.
- III. APPROVAL OF AGENDA (H000)
Mary Fickett made a motion to accept the Agenda as presented. Motion carried.
- IV. APPROVAL OF MINUTES
 - a. April 18, 2023 Meeting Minutes (H000.1)
Mary Fickett made a motion to accept the April 18, 2023 as presented. Motion carried.
- V. FINANCIAL REPORT
 - a. Treasurer's Report in Lieu of Budget Status Report (H001)
 - b. Cash Flow Spreadsheet (H002)
 - c. AP Invoice Spreadsheet (H003)
 - d. Enrollment Report (H004)*Debi Johnson gave the financial report.*
- VI. CONSENT AGENDA
 - a. Payroll: April 2023 Final: \$103,247.16
 - b. General Fund AP Vouchers: 5/1/23, #4601652, \$115.34 (pre-approved)
 - c. General Fund AP Vouchers: 5/18/23, #4601653–4601676, \$37,164.81
 - d. Pre-approve General Fund AP Vouchers: Re-issued cancelled warrants and payments due before next Board meeting, est. \$1,006.00
 - e. Capital Projects AP Vouchers: None
 - f. Payroll: 5/31/23, estimate: \$120,333.00
 - g. Resolution #285-23, Cancellation of Warrants (H005)
 - h. Resolution #286-23, Authorizing Issuance of Individual Procurement Cards (H006)
 - i. Science materials – middle school, but can share: \$3,500

- i. Examples: balances, hot plates, beakers/flasks, heat lamps, soil testers (moisture, pH, etc.)
- j. Increase contract of maintenance coordinator from 480 to 600 hours – cost \$2,800 - responsibility additions include:
 - i. Facilities grant management support
 - ii. Floor auto-scrubber – manage or supervise
- k. Summer school - hire of two current staff members & one 4H staff: Heather Lax, Mike Reynolds, Yvette Reynolds (no certified teacher this year)
 - i. We are working to recruit YMCA funded staff for the afternoon
- l. EnVision Math curriculum purchase – same curriculum with updates -\$12,974.43 (H01) (H02)
 - i. Grades 5-8 - 3 years
 - ii. Grades K-4 – 6 years
- m. Second Read - WSSDA Essential Policy Updates
 - i. *Second Read Policy 1400 – Conduct, Order of Business, and Quorum (H03)*
 - ii. *Second Read Policy 1420 - Proposed Agenda & Consent Agenda (H04)*
 - iii. *Second Read Policy 6700 – Nutrition, Health and Physical Education/Wellness Policy (H05)*
- n. Second Read - WSSDA Encouraged Policy Updates
 - i. *Second Read Policy 2110 – Transitional Bilingual Instruction (H06)*
- o. *Second Read - WSSDA Suggested Policy Reviews -*
 - i. *4210 Regulation of Dangerous Weapons on School Premises (H07)*
 - ii. *4218 Language Access (H08)*
 - iii. *5001 Hiring of Retired School Employees (H09)*
 - iv. *6112 Rental or Lease of District Real Property (H10)*
 - v. *3116 Students in Foster Care (H11)*
 - vi. *1410 Executive or Closed Sessions (H12)*
- p. New website host - (H13)
- q. Acceptance of Washington Reading Corps Grant Award
 - i. 5 Members at a cost of \$5,000 per member
- r. Additional Summer Hours
 - i. Alicia Simmons – approximately 80 hours
 - ii. Jacob Rember – 5 days – plan to trade days next school year

Mary Fickett made a motion to accept the Consent Agenda as presented. Motion carried.

VII. ACTION ITEM

- a. Date of August meeting/retreat is currently August 15 – can it be moved to Wednesday, August 23?

Mary Fickett made a motion to accept the action item to move the August meeting/retreat to Wednesday, August 23. Motion carried.

- i. 4:00 – Retreat/6:00 board meeting – Camp Parsons? School?
Tabled to next meeting to determine location.
- b. Parking lot bids – Joe Baisch presentation
 - i. Davis Masonry - \$60,000 (H14)
 - ii. Shold - \$55,040.95 (H15)
 - iii. Do we want another bid?

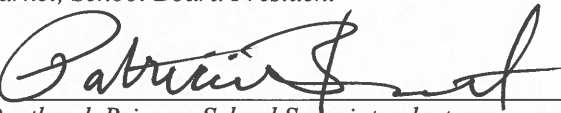
Mary Fickett made a motion to accept the bids with the stipulation not to exceed \$75,000 in total costs including permits and taxes. Motion carried.

VIII. STATUS OF THE SCHOOL – SUPERINTENDENT’S REPORT

- a. Working with ESD114 on a Stronger Connections Grant that would provide:
 - i. 1 day/week additional mental health/traditional counselor
 - ii. 1 day/week social worker for small groups with kids, connecting with parents, sitting with kids at lunch, etc.
 - iii. 5 days/summer (so one day/week during your summer session) mental health/traditional counselor
- b. OSPI Emergency Closure Waiver was approved – last day of school remains June 16 (H16)
- c. Joining Rural Education Center – free first year, possibly \$425/year after
 - i. A statewide cooperative of small and rural districts, several educational service districts, and other key educational organizations, goals include:
 - 1. Increase REC’s voice at policy development groups
 - 2. Increase information exchange between REC member schools
 - 3. Increase partnerships and strengthen existing partnerships to expand REC resources
- d. Upcoming Dates
 - i. May 15-26 SBAC testing
 - ii. June 1 – Quilcene counselor & principal visit our 8th graders
 - iii. Jefferson County Educational Partnership (JCEP)
 - 1. Monday, June 5 – 6:00 – 7:30 – Camp Parsons
 - 2. JCEP reps: Mary Fickett & Josh Cunningham
 - iv. Outdoor Education at Camp Parsons
 - 1. June 1 & 2 – TK-2nd
 - 2. June 6 – 8 – 3rd – 8th
 - v. June 13 6pm 8th Grade Promotion
 - vi. June 14 Field Day – 8:30 – 11:00

- vii. June 15 Awards Assembly
 - viii. June 16 Last Day of School – 11am Early Release
 - e. D.A. Davidson bond/levy election summary (H17)
 - f. Johnston selected as Scholastic Teacher Fellow- 1 of 12 in country in this cohort (H18)
 - g. HB1210 - starting June 30, 2024, audio recordings of specific board meetings will be required. The new law requires that the recordings are kept for at least one year. More information to come.
- IX. FACILITIES
- a. Small Rural School Modernization Grant update
- X. BOARD MEMBERS REPORTS
- XI. AUDIENCE PARTICIPATION
- XII. ADJOURNMENT
- Mary Fickett made a motion to Adjourn the meeting at 7:02pm. Motion carried.

Approval:  Date: 6/20/23
William Barnet, School Board President

Approval:  Date: 6/20/23
Patricia Beathard, Brinnon School Superintendent