

**RETREAT BOARD MEETING**

**August 23, 2023 at 4:00pm**

**Camp Parsons – Silver Marmot Grill**

970 Bee Mill Rd, Brinnon, WA 98320

**MINUTES**

**I. REGULAR MEETING CALLED TO ORDER at 4:00pm – Roll Call, Flag Salute**

*Attendance: Josh Cunningham, Bill Barnet, Shirley Towne, Michelle Matheson, Patricia Beathard - Superintendent. Not in attendance: Mary Fickett*

**II. APPROVAL OF AGENDA (H000)**

*Josh Cunningham made a motion to approve the Agenda as presented. Motion carried.*

**III. STATUS OF THE SCHOOL/DISCUSSION TOPICS – SUPERINTENDENT’S REPORT**

- a. State Testing Analysis (H01)
- b. 8- Year Grant totals (H02)
- c. 2022-2023 Parent Surveys (H03)
- d. 2022-2023 Staff Surveys (H04)
- e. 2022-2023 Student Surveys (H05)
- f. Priorities (H)

**IV. FACILITIES**

- a. Long Range Planning document (H06)
- b. What next on long range planning – what is needed?
  - i. Wait on facilities until next Modernization is approved and underway
  - ii. Other priorities?
- c. Parking Lot Discussion/Update
- d. New Engineered Drawing of Property
  - i. Add two locations for new modular
  - ii. Indicate water to modular
  - iii. Indicate connection to state sewer line
- e. Covered Walkway for modular classrooms 5 and 6
- f. When do we consider septic/water in modular classrooms
- g. Joshua Bowers – request for a District truck (H07a)
  - i. Additional Vehicle Coverage (H07b)

## ii. District Transportation Guidelines (H07c)

## V. FINANCIAL

- a. Budget cliff
- b. Budget questions
  - i. Transportation – why not cut back to one route to save money
  - ii. Budget question - What are MSOC? Why is that number so high? (H08)
- c. Levy – initial planning/discussion
  - i. Amount is fixed – based on a per pupil amount – we can decide on the number of students that translates to the dollar amount
  - ii. 2, 3, or 4-year levy? (H09)
- d. New bus discussion
- e. Managing cash position
  - i. Capital Projects
  - ii. Preparing for a new bus

## VI. Action Item: Approve purchase of new bus

*Shirley Towne made a motion to approve the purchase of a new bus. Motion carried.*

## VII. Required Board training - WSSDA website – certificates to Alicia Simmons

- a. Educational Equity (H10)
  - i. Initial Requirement - 5 hours - (Two trainings)
    - 1. Beginning with the 2022 calendar year, each school director must take any two of WSSDA's educational equity courses. Newly elected or appointed directors must meet the initial professional development requirement within two years of taking office
  - ii. Continuing Requirement - 2.5-hours (One training)
    - 1. In subsequent terms of office after completing the initial professional development requirement, directors will need to take one elective course per term.
- b. Every school director must complete training on the Open Public Meetings Act (OPMA), Public Records Act (PRA) and records retention within 90 days of taking the oath of office following appointment or election.

## VIII. Executive Session

- a. Discuss the performance of a public employee

*The executive session is estimated to be 5-10 minutes. The executive session began at 5:35pm and ended at 5:55pmpm.*

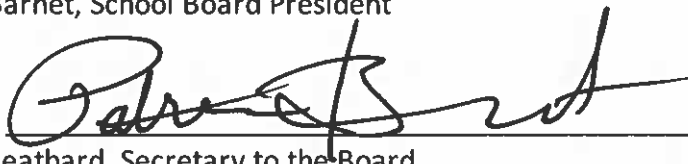
## IX. Action Item: Approve superintendent contract

*Josh Cunningham moved to approve the superintendent contract. Motion carried.*

- X. BOARD MEMBERS REPORTS
- XI. ADJOURNMENT

*Michelle Matheson made a motion to adjourn the meeting at 5:58pm. Motion carried.*

Approval:  Date: 5/28/24  
William Barnet, School Board President

Approval:  Date: 5/28/24  
Patricia Beathard, Secretary to the Board