

BOARD MEETING
Tuesday, December 19, 2023 at 6:00pm
MINUTES

I. REGULAR MEETING CALLED TO ORDER at 6:00pm – Roll Call, Flag Salute

Attendance: Bill Barnet, Joshua Cunningham, Michelle Matheson, Mary Fickett, Superintendent Patricia Beathard.

- II. AUDIENCE PARTICIPATION/AGENDA ITEMS - Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairperson as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.**
- III. APPROVAL OF AGENDA (H000)**

Mary Fickett made a motion to approve the Agenda as presented. Motion carried.

IV. APPROVAL OF MINUTES

- a. November 28, 2023 Meeting Minutes (H000.1)

Mary Fickett made a motion to accept the November meeting minutes as presented. Motion carried.

V. FINANCIAL REPORT

- a. Budget Status Report (H001)
- b. Cash Flow Spreadsheet (H002)
- c. AP Invoice Spreadsheet (H003)
- d. Enrollment Report (H004)

Debi Johnson gave the financial report.

VI. CONSENT AGENDA

- a. Payroll: November 2023 Final: \$101,318.22
- b. General Fund AP Vouchers, pre-approved/ due before this Board meeting:
AP ACH Voucher, #9000000918, \$43.14
- c. General Fund AP Vouchers, #4601882-4601907, \$39203.22
- d. General Fund AP ACH Vouchers, #9000000919- #9000000922, \$298.90
- e. Pre-approve Payments due before the next Board meeting:

- General Fund AP Vouchers: Bulk Mail Permit
- f. Payroll: December 2023 estimate: \$102,310.00
 - g. Second Read on Policies
 - i. 5630 Volunteers (H01)
 - ii. 5005 Employment and Volunteers Disclosures Certification Requirements Assurances and Approval (H02)
 - h. Accept donation from The Community Wellness Project for healthy food and/or snacks - \$500.00 (H04)
 - i. Beathard - WASA (Washington Association of School Administrators) Small Schools Conference – Wenatchee – March 18-19, 2024 – Approximately \$1,500

Joshua Cunningham made a motion to accept the Consent Agenda as presented. Motion carried.

- VII. OATH OF OFFICE for newly elected board members – *Michelle Matheson, Bill Barnet, & Joshua Cunningham*
- VIII. STATUS OF THE SCHOOL – SUPERINTENDENT’S REPORT
 - a. School calendar updates
 - i. 3rd & 4th grade class visited the Hands-on Children’s Museum in Olympia today
 - ii. P.T.O. delivers stockings to students on 12/20
 - iii. 3rd-6th grade students submitted artwork to the Shelton-Mason County Journal – they will be printed in the 12/21 edition
 - iv. Winter Break 12/25 - 1/5
 - v. No School 1/15 for MLK Jr Day
 - b. OSPI (Office of Superintendent of Public Instruction) film making crew is interesting in a film feature on Brinnon – Mr. Rember has been coordinating this
 - c. OSPI reached out with interest in our Outdoor Education Grant plans
 - d. Gym – ideas about how to make it look better
 - e. Kitchen inspection – perfect score
 - f. WASA (Washington Association of School Administrators) legislative priorities for 2024 (H05)
 - g. WASA Day on the Hill (H06)
 - h. Washington Reading Corps Story of Service – Nicki Wiley (H06)
 - i. Training new bus driver substitute - Michael Schattenkerk
 - j. National Board Certification planning for interested teachers with the required experience – stipend (H)
- IX. LEVY DISCUSSION

- a. Quinn Grenwell – Jefferson County Elections Office – acknowledged receiving our levy ballot measure on 12/12/23
- b. Pro/Con Committee updates
- c. What are next steps in levy process
 - i. Ballots & levy brochure mailed January 24, 2024
- d. Levy talks - sharing
 - i. Emerald Towns Alliance on 10/9/23
 - ii. TK-2nd grade students sang at Senior Soup – Beathard gave levy talk after - 12/11/23 -
 - iii. Good news of Brinnon School on back of Winter Program agenda
 - iv. Brinnon Community Church – January

X. FACILITIES

- a. Summer facilities planning updates (H07)
- b. Joshua Bowers – request for a District truck (H08a)
 - i. Additional Vehicle Coverage (H08b)
 - ii. District Transportation Guidelines (H08c)

XI. BOARD MEMBERS REPORTS

- a. JCEP (Jefferson County Educational Partnership) report – Barnet or Cunningham

Josh Cunningham gave his JCEP report.

XII. AUDIENCE PARTICIPATION

XIII. EXECUTIVE SESSION

- a. Discuss the performance of a public employee

The executive session is estimated to take 10 minutes. The executive session began at 6:50pm and ended at 7:00pm.

XIV. ADJOURNMENT

Mary Fickett made a motion to Adjourn the meeting at 7:00pm. Motion carried.

Approval:  Date: 1/23/24
 William Barnet, School Board President

Approval:  Date: 1/23/24
 Patricia Beathard, Brinnon School Superintendent