

BOARD MEETING
Tuesday, April 23, 2024 at 6:00pm
MINUTES

I. REGULAR MEETING CALLED TO ORDER at 6:00pm – Roll Call, Flag Salute

Attendance

Directors: Bill Barnet, Michelle Matheson, and Mary Fickett

Non-voting Secretary to the board: Superintendent Patricia Beathard

Visitors:

- II. AUDIENCE PARTICIPATION/AGENDA ITEMS - Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairperson as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.**

III. APPROVAL OF AGENDA (H000)

Michelle Matheson made a motion to approve the agenda as presented. Motion carried.

IV. APPROVAL OF MINUTES

- a. March 26, 2024, Meeting Minutes (H000.1)

Mary Fickett made a motion to approve the minutes for March 26, 2024. Motion carried.

- b. April 16, 2024, Special Meeting Minutes (H000.2)

Mary Fickett made a motion to approve the minutes for April 16, 2024. Motion carried.

V. ACTION ITEM

- a. Oath of Office – Summer Ventura (H)

Mary Fickett made a motion to accept the Oath of Office of Summer Ventura. Motion carried.

VI. FINANCIAL REPORT

- a. Budget Status Report (H001)
b. Cash Flow Spreadsheet (H002)
c. AP Invoice Spreadsheet (H003)
d. Enrollment Report (H004)

Debi Johnson gave the financial report.

VII. CONSENT AGENDA

- a. Payroll: March 2024 Final: \$111,113.34
- b. Vouchers, pre-approved/due before this Board meeting:
GF AP Vouchers, 4/15/24, #4602009–4602018, \$5,290.24
- c. GF AP ACH Reimb. Vouchers, 4/25/24, #9000001041–#900000048, \$3,096.87
- d. General Fund AP Vouchers, 4/25/24, #4602019–4602037, \$16,653.39
- e. CPF Vouchers, 4/30/24: #4698057–#4698058 \$310,341.87
- f. CPF Vouchers, 4/30/24: #4698059, \$360.11
- g. Pre-approve Payments (5/15/24) due before the next Board meeting:
General Fund AP Vouchers: Phones, utilities, copier lease, Amazon Capital, credit card: estimate: \$5,865.00
- h. Payroll: April 2024 estimate: \$111,043.40
- i. Second Read
 - i. policy 1611 – Conflict of Interest Second Class District (H01)
- j. Approve 24-25 School Year Calendar (H02)
 - i. It matches Quilcene’s calendar, except for early release dates
 - ii. This second version reflects a change in parent conference dates
- k. Approve Jacob Rember’s conditional certificate renewal
 - i. Trish Beathard & Jennifer Acuna (ESD144 special education director) will serve as his mentors
 - ii. Plan for support (H03)
- l. Olympic Educational Service District 114 (OESD114) Cooperative Agreement 24-25 (H04)

Mary Fickett made a motion to accept the Consent Agenda as presented. Motion carried.

VIII. ACTION ITEMS

- a. Reading curriculum discussion & viewing of samples
- b. SAVAAS reading curriculum approval based on community feedback session (H05)

Mary Fickett made a motion to purchase the SAVAAS reading curriculum as presented. Motion carried.

IX. STATUS OF THE SCHOOL – SUPERINTENDENT’S REPORT

- a. Jumping Mouse Community Get-Together at the Marina (H06)
- b. Gates Grant press release (H07)
- c. Construction updates (H08)
- d. All Staff Appreciation Week May 6 – 10 – does the board want to take a day?
- e. JCEP – Monday, June 6 – 4:30 – 6:00 – Camp Parsons

- f. WASA (Washington Association of School Administrators) Awards Dinner – Monday, May 29 – Brinnon recognitions:
 - i. Run Club & 4H staff – Mike & Yvette Reynolds and Scott & Lisa Pederson
- g. Positive feedback from OSPI (Office of the Superintendent of Public Instruction) (H09)
- h. Suggested board meeting date/location for June and July
 - i. July meeting date change – from Tuesday, July 23 to Thursday, July 25
 - ii. June and July meetings – change location to accommodate construction schedule
 - iii. Confirming Tuesday, August 27 board meeting
 - 1. 4:00 – Retreat
 - 2. 6:00 – Regular board meeting
- i. Upcoming Dates
 - i. May 10 - Swan School teachers visiting our school
 - ii. May 13 – 30 - State Testing in grades 3 – 8 (subject to change)
 - iii. June 3 – 5 – 3rd – 8th grade – Outdoor Education at Camp Parsons (grant funded)
 - iv. June 6 - Field Day
 - v. June 10 & 11 – TTK – 2nd grade – Outdoor Education at Camp Parsons (grant funded)
 - vi. June 11 at 6:00 - 8th Grade Promotion
 - vii. June 12 – middle school field trip to Museum of Glass
 - viii. June 13 – final awards assembly

X. FACILITIES

- a. Look at gym painting progress
- b. P.T.O. is investigating the purchase of a new stage curtain
- c. Based on discussion in March, main building roof color selected to most closely match modular roof color shared color chart (H10)

XI. BOARD MEMBERS REPORTS

XII. AUDIENCE PARTICIPATION

XIII. EXECUTIVE SESSION

- a. Discuss the performance of a public employee

The executive session is estimated to be 5-10 minutes. The executive session began at 6:55pm and ended at 7:03pm.

XIV. ACTION ITEM

- a. Hire a 0.6 TTK/Kindergarten Teacher for the 24-25 school year

Mary Fickett made a motion to hire Julie McEdwards as the 0.6 TK/Kindergarten teacher for the 24-25 school year. Motion carried.

b. Child Nutrition Cooperative 24-25 - \$9,300 (H11)

Mary Fickett made a motion to accept the the Child Nutrition Cooperative 24-25 at \$9,300. Motion carried.

XV. ADJOURNMENT

Michelle Matheson made a motion to adjourn the meeting at 7:04pm. Motion carried.

Approval: 
William Barnet, School Board President

Date: 5/28/24

Approval: 
Patricia Beathard, Secretary to the Board

Date: 5/28/24