

BRINNON SCHOOL DISTRICT #46
46 Schoolhouse Rd.
Brinnon, WA 98320

BOARD MEETING
September 20, 2016 - 6:00 p.m.
Brinnon School Library
- MINUTES -

- I. **REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE**
ATTENDANCE: Bill Barnet, Ron Stephens, Valerie Schindler, Shirley Towne, Joe Baisch, Superintendent Beathard.
- II. **AUDIENCE PARTICIPATION/AGENDA ITEMS** Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution oriented comments.
- III. **APPROVAL OF AGENDA**
Ron Stephens made a motion to approve the agenda. Motion carried.
- IV. **APPROVAL OF MINUTES**
- A. August 23, 2016 Regular meeting minutes (H)**
Valerie Schindler made a motion to approve the regular meeting minutes from August 23, 2016. Motion carried.
- B. August 23, 2016 Retreat meeting minutes (H)**
Valerie Schindler made a motion to approve the retreat meeting minutes from August 23, 2016. Ron Stephens abstained. Motion carried.
- VI. **BUSINESS/ACTION ITEMS**
- A. **Fiscal Report**
Debi Johnson presented the fiscal report.
Shirley Towne made a motion to approve general fund warrants 9908-9944 for a total of \$25,043.75 with a payday of September 21, 2016. Motion carried.

Shirley Towne made a motion to approve Capital Projects Warrants 212-213 for a total \$28,213.46. Motion carried.

Shirley Towne made a motion to approve the estimated monthly payroll for September for \$62,747.51. Motion carried.
- a. **Meal prices (H)**
Shirley Towne made a motion to approve moving \$24.20 as to not raise school lunch prices for our paying students. Motion carried.
- B. **Door from kitchen to hallway – self closing - \$1,000 (same as exterior door without window)**
At some point we may need to consider replacing the door from kitchen to hallway.

\$1,000 includes door and installation. It has been suggested to replace as a best practice.

C. Sub bus driver training expense – approval item

We currently do not have any sub bus drivers. We have 2 individuals who are interested in becoming subs. If these 2 individuals are willing to drive for Quilcene as well, we could split the cost with Quilcene. Joe Baisch made a motion to approve up to \$3,500 for sub bus driver training expense. Motion carried.

D. Policy 6700 Nutrition and Physical Fitness – First Read (H)

E. Policy 1733 Board Member Compensation – Second Read (H)

Shirley Towne made a motion to approve Policy 1733 Board Member Compensation effective immediately. Motion carried.

VII. STATUS OF THE SCHOOL - SUPERINTENDENT'S REPORT

A. SAO 2014-2015 Audit Report DRAFT (H)

Superintendent Beathard reviewed the audit. The one area we need to improve is our description of what is taking place during Executive Session.

B. JCEP Meeting – New date – Thursday, October 13th 4:00-6:00 p.m. Chimacum Library

Bill Barnet will attend and Shirley Towne may attend.

C. Beverage cooler update – it still needs a home

The cooler has been on Craigslist and offered to some local businesses. We will reach out to more groups.

D. Update of painting of portables

Tim Murray has been working on repairing the portables before painting.

E. WSRMP School Safety and Security Grant Status – Ability to have 16 cameras we will add six for a total of 14 installed. Total amount: \$2800 of \$3698 – additional money for cabling and additional cameras

Jeff Gearhart provided an overview of this grant. We did receive the grant in the amount of \$3698. We will plan on updating our security cameras from 8 to 16. Shirley Towne made a motion to approve the expenditure of \$3698 for the upgrade of our school security cameras. Motion carried.

F. School event calendar (H)

Superintendent Beathard shared the school event calendar that she has put together. This is a living document.

G. Open House – Tuesday, October 4th

4:45 – 5:15 – Spaghetti Dinner – donations accepted

5:30-6:00 – Classroom presentation: Johnston and College Bound presentation for MS parents and teachers in the Library.

6:00-6:30 – Classroom presentation: McEdwards

6:30-7:00 – Classroom presentation: Budnek and Mueller

When not in a session, please visit the tables in the gym/cafeteria and take time to meet staff members. Tables include: Parks & Rec, meet our new counselor, girl Scouts, nurse, Pleasant Harbor Marina with activities for children, WIC, Child Find.

VIII. BOARD MEMBERS REPORT

A. Facilities Committee

IX. AUDIENCE PARTICIPATION

X. EXECUTIVE SESSION/EXEMPT

A. Personnel

Meeting went into Executive Session at 7:00 p.m.

Open meeting resumed at 7:17 pm.

Shirley Towne made a motion to raise classified pay by 1.8% at a cost for the district at approximately \$2,360. Motion carried.

Shirley Towne made a motion to raise Donna Prater to a step 4 pay increase. Motion carried.

Shirley Towne made a motion to provide a stipend for Tim Murray upon completion of the portable work not to exceed \$550. Motion carried.

XI. ADJOURNMENT

Joe Baisch made a motion to adjourn. The meeting adjourned at 7:27 p.m.

Respectfully submitted,

Bill Barnet, Board Chair

Patricia Beathard, Secretary to the Board