

BRINNON SCHOOL DISTRICT #46
46 Schoolhouse Rd.
Brinnon, WA 98320

BOARD MEETING
October 18, 2016 - 6:00 p.m.
Brinnon School Library
- MINUTES -

I. REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE

ATTENDANCE: Valerie Schindler, Joe Baisch, Bill Barnet, Superintendent Beathard, Shirley Towne (arrived 6:10)

II. AUDIENCE PARTICIPATION/AGENDA ITEMS Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution oriented comments.

III. APPROVAL OF AGENDA

Valerie Schindler made a motion to approve the Agenda with the following amendments: correct the date of the minutes from September 18th to September 20th and move item VI. D to the first item under Business/Action Items.

IV. APPROVAL OF MINUTES

A. September 18 20, 2016 meeting minutes (H)

Valerie Schindler made a motion to approve the minutes from the September 20, 2016 meeting. Motion carried.

VI. BUSINESS/ACTION ITEMS

A. School Bus order for October 2017 deliver (H)

Discussion was made regarding the purchase of a new bus. Valerie Schindler made a motion to approve the purchase the new bus, not to exceed \$124K. Motion carried.

B. Fiscal Report (H)

Debi Johnson presented the financial report. Shirley Towne made a motion to approve General fund AP Vouchers 9945-9977 for a total of \$18,072.23. Motion carried. Shirley Towne made a motion to approve October payroll for a total of \$59, 978.92. Motion carried. Shirley Towne made a motion to approve the September “final” payroll amount for a total of \$64,134.94. Motion carried. Shirley Towne made a motion to approve the AP wire transfer check number 201600007 for a total of \$2,021.24. Motion carried. Shirley Towne made a motion to approve the AP wire transfer check number 201600008 for a total of \$1,118.94. Motion carried. Shirley Towne made a motion to approve AP Capital Projects Warrants numbers 214-215 for a total of \$4,287.73. Motion carried.

Shirley Towne made a motion to approve AP Capital Projects Warrants number 216 for a total of \$9,908.06. Motion carried.

C. Board acceptance of kitchen as complete

Joe Baisch made a motion to approve the kitchen project as completed. Motion carried.

D. Custodial Contract (H)

Valerie Schindler made a motion to approve the Cleaning Agreement for September 1, 2016 through August 31, 2017 in the amount of \$1,500 a month for Shirley's cleaning service. Motion carried.

~~E. School Bus order for October 2017 delivery (H)~~ Moved above.

F. Ricoh copier contract (H)

Joe Baisch made a motion to approve the Ricoh contract as presented. Motion carried.

G. Laptop purchase

Joe Baisch made a motion to approve \$1,500 for the purchase of 2 laptop computers for Superintendent Beathard and teacher Lisa Johnston. Motion carried.

H. OESD Health Services Contract \$2,441 (H)

Joe Baisch made a motion to approve the Health Services Contract for \$2,441. Motion carried.

I. Policy 6700 Nutrition and Physical Fitness – Second Read (H)

Superintendent Beathard would like to strike the following sentence: "Physical activity during the day (including but not limited to recess, physical activity breaks, or physical education) will not be withheld as punishment for any reason." Shirley Towne made a motion to approve Policy 6700 with the deletion of above sentence. Motion carried.

VII. STATUS OF THE SCHOOL - SUPERINTENDENT'S REPORT

A. Parent Involvement plan (H)

Superintendent wanted to bring this plan to the Board's attention as it is a Title I requirement.

B. Discovery Behavioral Healthcare update (H)

Superintendent Beathard reviewed the email from Discovery Behavioral Healthcare outlining that Jefferson county Sales Tax funds will cover having a therapist come once per week for calendar year 2017.

C. Substitute bus driver training update

We have one sub bus driver being trained and we are splitting the cost with Quilcene.

D. Boling salary discussion and motion at June 21 meeting – update

At the June 21st meeting, the board approved:

1. Recognizing Nicole's years in the Brinnon kitchen when she was paid by Olycap, for payscale placement.
2. Moving the cook payscale to the general classroom classified scale.

Number 1 was within Superintendent/Board authority. Number 2 requires union approval and has not been applied.

E. Commercial kitchen update (H)

We received an email from Jefferson County Public Health letting us know that by virtue of having a food permit establishment permit, we have a commercial kitchen.

F. Pleasant harbor Marina support update (H)

Superintendent Beathard told the board about the support we are receiving from Diane Coleman at Pleasant Harbor Marina. Staff from the marina will be helping Tim Murray with some maintenance tasks around the school. In addition, the marina is sponsoring several fun events for our students who are self-managers and for middle school students.

G. Unemployment refund

Debi Johnson explained that we are now part of an unemployment cooperative with the ESD and as a result of this change we will be receiving a \$31,000 refund.

H. Cost of painting the portable (H)

Superintendent Beathard spoke with Reliable Builders regarding the invoice on painting the portables. The time needed for this job was less than what was estimated so as a result Superintendent Beathard was able to get the invoice significantly reduced.

I. Jefferson County 2016 Preliminary Valuations for 2017 Taxes (H)

The documents from Jefferson County were shared with the board.

J. Fall Festival and Trunk or Treat October 28th 5:30-7:30

The PTO will be sponsoring the upcoming festival and Trunk or Treat activities for the community.

VIII. BOARD MEMBERS REPORT

A. Board Member JCEP report

Joe Baisch, Shirley Towne and Superintendent Beathard attended. Some topics discussed were: the library, the County Health Improvement Plan (CHIP), poverty and economic growth. Brinnon School was applauded for bringing the health department down to Brinnon to give immunizations. Economic development will be discussed at the next meeting.

B. Facilities Committee

a. Research cost of hot water heater replacement

Joe Baisch shared that we have 2 water heaters, but one was taken offline during the kitchen remodel. Will bring in someone to assess what we need.

b. Look into plan for the replacement of the heating system so we can be watching for a grant.

Looking for a grant to replace our heating system. The roof on the gym also needs to be looked at for repair. The board also discussed securing a bid for the replacement of the gym roof.

IX. AUDIENCE PARTICIPATION

X. EXECUTIVE SESSION/EXEMPT

XI. ADJOURNMENT

Joe Baisch made a motion to adjourn. The meeting adjourned at 7:15. Motion carried.

Respectfully submitted,

Bill Barnet, Board Chair

Patricia Beathard, Secretary to the Board