

**BOARD MEETING**  
**November 21, 2017 - 5:00 p.m.**  
**Brinnon School Library**  
**- MINUTES -**

- I. REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE**  
**ATTENDANCE:** Ron Stephens, Bill Barnet, Valerie Schindler, Joe Baisch (arrived 5:13), Shirley Towne (arrived 5:14).
- II. AUDIENCE PARTICIPATION/AGENDA ITEMS** Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution oriented comments.
- III. APPROVAL OF AGENDA**  
Ron Stephens made a motion to approve the agenda. Motion carried.
- IV. APPROVAL OF MINUTES**
- A. October 17, 2017 Special Board Meeting minutes (H)  
Ron Stephens made a motion to approve the agenda. Motion carried.
- B. October 17, 2017 Regular Board Meeting minutes (H)  
Ron Stephens made a motion to approve the agenda. Motion carried.
- V. FINANCIAL REPORT**  
**Budget Status report/Cash flow spreadsheet (H)**  
Debi Johnson provided an overview of the budget status report and cash flow spreadsheet.
- VI. CONSENT AGENDA**
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|--|-------------|
| A. October final payroll   | \$63,087.94 |
| B. November payroll estimate   | \$62,431.70 |
| C. AP Warrants mid month: 11/22/17, 10348-10383                                    | \$19,643.61 |
| D. AP Warrants end month: 11/30/17, 10384-10385                                    | \$19,261.56 |
| E. 4 <sup>th</sup> Quarter Comp tax set-aside                                      | \$74.76     |
| F. Cancel Lost/Missing Warrant #101753, Re-Issue #101776                           | \$455.70    |
| G. Policy 5253 Maintaining Professional Staff/Student Boundaries (second read) (H) |             |
- Valerie Schindler made a motion to approve the consent agenda as presented.

## **VII. ACTION ITEM**

Levy – resolution language approval and levy ballot approval

Superintendent Beathard discussed levy language for upcoming ballot.

Shirley Towne made a motion that we go with option 2 starting at \$314,681 with a collection capacity at year 2 of \$320, 975. Motion carried.

Ron Stephens made a motion to approve the language of resolution 252-17 as written. Motion carried.

## **VIII. STATUS OF THE SCHOOL - SUPERINTENDENT'S REPORT**

- A. Policy 3246 Restraint, Isolation and Other Uses of Reasonable Force (First read) (H)
- B. Policy 3144 Release of Information Concerning Student Sexual and Kidnapping Offenders (First read) (H)
- C. ESD network services – November review – Jeff Gearhart (H)  
The ESD continues to visit the district and help maintain our IT infrastructure.
- D. Phone Update – Jeff Gearhart  
The ESD has been helping us make sure we are ready for the new phone system. The goal is to have it installed over winter break.
- E. Regional Marijuana Meeting update – Joe Baisch  
Joe was unable to attend this meeting.
- F. Flood insurance (H)  
Pursuing getting a flood elevation certificate.
- G. Roof update  
Superintendent Beathard still pursuing roof update options.
- H. Lighting in Room 4  
The board looked at the lighting to make sure it was safely secured. Superintendent Beathard will look at getting bids on new led lighting.
- I. JCEP Meeting – December 4<sup>th</sup>, 4:00 p.m. at Fiesta Jalisco in Chimacum
  - a. Agenda item: Share one promising board practice you want others in the region to know about.  
Joe Baisch and Bill Barnet will attend.
- J. County Conversation Meetings (H)
- K. Holiday program reminder – December 12, 6:45 p.m.

## **IX. BOARD MEMBERS REPORT**

### **Facilities**

- A. Joe Baisch updates
  - a. Schold Excavating concrete project estimate (H)  
Joe reviewed the concrete estimate. We will put this item back on the agenda for next month.

- B. Bill Barnet let us know that next month will be Val's last meeting. We will look to interview candidates at the January meeting. We will also need to swear in Shirley in December.
- C. Ron Stephens received feedback from a community member that we need to advertise our Amazon affiliation more.

**X. AUDIENCE PARTICIPATION**

**XI. EXECUTIVE SESSION/EXEMPT**

**XII. ADJOURNMENT**

Ron Stephens made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 6:01 p.m.

Respectfully submitted,

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Bill Barnet, Board Chair

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Patricia Beathard, Secretary to the Board