

BOARD MEETING
December 14, 2017 - 6:00 p.m.
Brinnon School Library
- MINUTES -

- I. REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE**
ATTENDANCE: Bill Barnet, Shirley Towne, Valerie Schindler, Joe Baisch, Ron Stephens, Superintendent Beathard.
- II. AUDIENCE PARTICIPATION/AGENDA ITEMS** Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution oriented comments.
- III. APPROVAL OF AGENDA**
Ron Stephens made a motion to approve the agenda. Motion carried.
- IV. BOARD POSITION –ACTION ITEM**
- A. Valerie Schindler
- B. Retirement letter and declare an opening on the board (H)
Shirley Towne made a motion to accept Valerie Schindler’s letter of retirement and declare an opening on the board. Motion carried.
- V. OATH OF OFFICE**
- A. Shirley Towne
Superintendent Beathard administered the Oath of Office for Director at Large Position 5 for Shirley Towne.
- VI. APPROVAL OF MINUTES**
- A. November 21, 2017 Board Meeting minutes (H)
Shirley Towne made a motion to approve the minutes from the November 21st board meeting. Motion carried.
- VII. FINANCIAL REPORT**
- A. Budget Status report/Cash flow spreadsheet (H)
Debi Johnson presented the budget status report and cash flow spreadsheet.
- VI. CONSENT AGENDA**
- | | |
|--------------------------------------|-------------|
| A. November final payroll | \$62,435.39 |
| B. December final payroll | \$62,913.24 |
| C. AP Warrants 12/15/17, 10386-10386 | \$20,235.64 |

- D. 4th Quarter Comp tax set-aside \$126.43
- E. Black Point Electric bid for room 4 lighting (H) \$4,349.10
- F. Policy 3246 Restraint, Isolation and Other Uses of Reasonable Force (Second read) (H)
- G. Policy 3144 Release of Information Concerning Student Sexual and Kidnapping Offenders (Second read) (H)

Shirley Towne made a motion to approve the consent agenda as presented. Motion carried.

VII. ACTION ITEM

A. Levy Resolution No. 253-17 (H)

Shirley Towne made a motion to approve the new Levy Resolution No. 253-17. Motion carried.

VIII. ACTION ITEM

- A. **Flood insurance – WSRMP** will reimburse us for the cost of an elevation certificate (\$3,200) and the cost of flood insurance. Valerie Schindler made a motion to approve moving forward in procuring an elevation certificate and flood insurance. Motion carried.

VIII. STATUS OF THE SCHOOL - SUPERINTENDENT’S REPORT

A. Brinnon Community Profile (H)

Superintendent shared some of the specific information regarding Brinnon.

B. Amazon link on webpage

We are continuing to try and get the word out about using the link from the Brinnon School webpage when purchasing items from Amazon.

C. Hope Roofing completed evaluation of gym roof

Hope Roofing came out to evaluate the gym roof and will provide a bid.

D. New Marquee/Reader Board. (H)

Option 1: a new version of what we have now - \$7,500

Option 2: Red LED - \$12,495

Option 3: Full crisp color LED: \$19,000

It was suggested we look at creating a long range plan to create parking out front by removing the trees and sidewalk and create angle parking, and include getting a new sign as part of that plan.

E. More free laptops and tablets

The Computers for Kids program has afforded us to procure 80 free laptops and tablets. The county also had a surplus and Jeff Gearhart also got 10 desk top computers.

F. Certified MOU payments (as a result of enrollment of over 30 students)

G. Brinnon School Parent & Family Engagement Policy (First read) (H)

As a Title I school we are required to have this policy in place.

IX. BOARD MEMBERS REPORT

A. Joe Baisch

- a. **Community Outreach Meeting feedback (H)**
The county commissioners visited Brinnon and it was a well attended meeting.
- b. **Concrete bid discussion (H)**
Will become part of long range facility plan.
- c. **Maple tree**
A maple tree has fallen on the school property behind the bus barn. There may be some value in the base.

B. President's Report – Bill Barnet

- a. **Plan for January meeting – New board member process**
At our January 23rd meeting we will conduct interviews at 4:30. We will install a new board member at the February meeting.
- b. **Board reorganization – Committees and Officers**
Shirley Towne made a motion to nominate Bill Barnet. Joe Baisch nominated Ron Stephens. Joe Baisch made a motion to appoint Shirley Towne as our Legislative Representative.

X. AUDIENCE PARTICIPATION

XI. EXECUTIVE SESSION/EXEMPT

XII. ADJOURNMENT

Ron Stephens made a motion to adjourn the meeting. Motion carried. The meeting adjourned at 6:64 p.m.

Respectfully submitted,

Bill Barnet, Board Chair

Patricia Beathard, Secretary to the Board