

**BOARD MEETING**  
**January 22, 2019**  
**6:00 Board Meeting**  
**Brinnon School Library**  
**- MINUTES -**

**I. REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE**

**ATTENDANCE:** *Bill Barnet, Ron Stephens, Joe Baisch, Mary Fickett, Superintendent Beathard (Absent: Shirley Towne)*

- II. AUDIENCE PARTICIPATION/AGENDA ITEMS** Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution oriented comments.

**III. APPROVAL OF AGENDA**

*Ron Stephens made a motion to approve the agenda. Motion carried.*

**IV. APPROVAL OF MINUTES**

- A. December 18, 2018 Board Meeting minutes (H)

*Ron Stephens made a motion to approve the minutes from December 18, 2018. Motion carried.*

**V. BOARD ORGANIZATION/OFFICERS**

*Joe Baisch made a motion to keep Bill Barnet as president and Ron Stephens as vice chair. Motion carried. Legislative representative is Shirley Towne. Mary Fickett and Joe Baisch are JCEP representatives. Ron Stephens and Joe Baisch are on the facilities committee.*

**VI. FINANCIAL REPORT**

- A. Budget Status report/Cash flow spreadsheet (H)

*Debi Johnson presented the budget status and cash flow spreadsheet.*

**VII. CONSENT AGENDA**

- |                                                            |             |
|------------------------------------------------------------|-------------|
| A. Additional speech hours - Britney Edwards presentation  |             |
| B. AP Warrants 10858-10887 (1/23/19)                       | \$63,072.99 |
| C. 4 <sup>th</sup> Qtr 2018 Comp Tax                       | \$353.51    |
| D. December payroll final                                  | \$75,051.50 |
| E. January payroll, 1/31/19 estimate                       | \$74,576.54 |
| F. Double D Electrical Fire System Monitoring Contract (H) |             |

(H) indicates associated handout/documentation.

G. Double D Electrical Fire System Testing Contract (H)  
(complete test of all equipment yearly)

H. Assistive Technology Support (H)

I. Policy 5280 Separation from Employment – 2nd read (H)

J. Policy 5281 Disciplinary Action and Discharge – 2nd read (H)

*Ron Stephens made a motion to approve the Consent Agenda. Motion carried.*

## **VII. STATUS OF THE SCHOOL - SUPERINTENDENT'S REPORT**

A. Board Appreciation

B. Financial affairs disclosure report (F1) – Board member requirement (H)

C. 4H December newsletter (H)

D. Response from 4H presentation at Jefferson Hospital Board (H)

E. JCEP Meeting-February 28 at 6:00 p.m.-Quilcene Board Room-Shirley will be out  
*Mary and Joe will attend.*

F. Long Range Plan process update

G. School Meals Procurement Review for 16-17 school year (H)

H. College Bound Scholarship Award

I. Office of the Assessor – Assessed valuations, levy rates, and tax amounts for Jefferson  
County (H)

J. Open gym

*First open gym is scheduled for Feb 7<sup>th</sup> from 6:00-7:00*

## **X. BOARD MEMBERS REPORT**

A. Joe Baisch

Facilities:

- Mason County PUD email (H)
- New window trim needs to be painted inside and out
- Parking area update
- Pea gravel isn't a good base for parking area. It's hard to compact.
- New playground equipment storage

## **XI. AUDIENCE PARTICIPATION**

## **XII. EXECUTIVE SESSION/EXEMPT**

## **XIII. ADJOURNMENT**

*Joe Baisch made a motion to adjourn the meeting. Motion carried. The meeting adjourned at 6:47 p.m.*

Respectfully submitted,

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Bill Barnet, Board Chair

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Patricia Beathard, Secretary to the Board

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