

**BOARD MEETING**  
**March 20, 2018**  
**6:00 Board Meeting**  
**Brinnon School Library**  
**- MINUTES -**

**I. REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE**

**ATTENDANCE:** Mary Fickett, Ron Stephens, Joe Baisch, Bill Barnett, Shirley Towne, Superintendent Beathard

- II. AUDIENCE PARTICIPATION/AGENDA ITEMS** Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution oriented comments.

**III. APPROVAL OF AGENDA**

Under VI. Consent Agenda, items F. & H. were amended as reflected in *italics* under each item. Ron Stephens made a motion to approve the agenda as amended. Motion carried.

**IV. APPROVAL OF MINUTES**

- A. February 20, 2018 Board Meeting minutes (H)

This item is moved to the April 17<sup>th</sup> meeting.

**V. FINANCIAL REPORT**

- A. Budget Status report/Cash flow spreadsheet (H)

Debi Johnson presented the Budget Status Report and cash flow spreadsheet.

**VI. CONSENT AGENDA**

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|--|-------------|
| A. AP Warrants 03/21/18  | \$32,062.60 |
| B. March Payroll-Final   | \$64,143.43 |
| C. 1st Quarter Comp tax set-aside  | \$185.78    |
| D. Pre-School - 8 <sup>th</sup> Grade Certified Staffing & posting of positions (1 FTE certified teacher and posting of .5-.8 FTE SPED teacher.) |             |
| E. Teaching station expense  |             |
- Shirley Towne made a motion for the teaching station expense not to exceed \$10,000. Motion carried.

F. Concrete project

*Concrete project not to exceed \$42,000.*

G. ALE stipend raised to \$1,500 year to be paid by semester

H. Bird nest prevention service (H)

*Bid from Jack Russell company.*

Mary Fickett made a motion to approve the Consent Agenda as modified. Motion carried.

**VIII. STATUS OF THE SCHOOL - SUPERINTENDENT'S REPORT**

A. Washington Schools Risk Management Pool (WSRMP) Risk Assessment Survey (RAS) results (H)

We received over 100% on the survey and as a result will see a reduction in our insurance costs.

B. SmileMobile recap (H)

The SmileMobile performed over 43 exams and 23 restorative procedures.

C. Coffee with a Cop recap

Superintendent Beathard and Bill Barnet attended this meeting that was well attended by south county residents.

D. WALA conference update

Superintendent Beathard attended a WALA conference about Alternative Learning Environments and gained a lot of valuable knowledge.

E. OESD Network and Desktop Support Contract (H)

Contract was reviewed.

F. OESD request for more speech hours 2017-2018 SY

Current hours will remain.

G. Speech Therapy costs for 2018-2019

H. Fire Commissioner notification of fire drills (Bill)

We will be notifying Brinnon Fire Department when we have fire drills.

I. Shared diesel tank (Bill)

The fire department would maintain the tank. This will be discussed at the next meeting.

J. Levy article from Leader (H)

K. Applied for safety grant to improve door closures

The grant is through WSRMP and will help the school doors not close as hard etc.

- L. Applied for a grant to offset the cost of Right Response Training  
Superintendent Beathard will attend this training.
- M. Middle school math support  
Shirley and Forrest Towne have been coming in and helping the middle school
- N. Upcoming testing expense  
All staff will be involved in assisting with state testing in May.
- O. Jefferson County Mental Health recruiting committee volunteers (H)  
A request for school board volunteer was shared.
- P. JCEP Reminder – March 22<sup>nd</sup> 5:30-7:00 Blue Heron Middle School Commons  
Joe Baisch, Shirley Towne and Superintendent Beathard will attend.
- Q. Policy 1610 Conflicts of Interest 2<sup>nd</sup> Class Districts – 1<sup>st</sup> read
- R. Policy 5251 Conflicts of Interest – 1<sup>st</sup> read
- S. Policy 6215 Voucher Certification and Approval – 1<sup>st</sup> read
- T. Policy 6216 Reimbursement for Goods and Services: Warrants – 1<sup>st</sup> read
- U. Policy 6220 Bid Requirements – 1<sup>st</sup> read
- V. Policy 6230 Relations with Vendors – 1<sup>st</sup> read

**IX. BOARD MEMBERS REPORT**

- A. Joe Baisch

**X. AUDIENCE PARTICIPATION**

**XI. EXECUTIVE SESSION/EXEMPT**

Meeting went into Executive Session at 7:00.

**A. Personnel performance review**

Open meeting returned 7:15. No action taken.

**XII. ADJOURNMENT**

Ron Stephens made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 7:18.

Respectfully submitted,

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Bill Barnet, Board Chair

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Patricia Beathard, Secretary to the Board