

BOARD MEETING

December 16, 2021 at 6:00

- Minutes-

Zoom: <https://us02web.zoom.us/j/82711945493>

- I. REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE**
- II. AUDIENCE PARTICIPATION/AGENDA ITEMS** Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.
Attendance: Ron Stephens, Joe Baisch, Mary Fickett, Shirley Towne, Superintendent Patricia Beathard
- III. APPROVAL OF AGENDA (H)**
Mary Fickett made a motion to approve the Agenda as present. Motion carried.
- IV. APPROVAL OF MINUTES**
 - A. November 16, 2021 meeting Minutes. (H)
Mary Fickett made a motion to approve the November 16, 2021 meeting minutes. Motion carried.
- V. FINANCIAL REPORT**
Debi Johnson gave the financial report.
- VI. CONSENT AGENDA**
 - A. Payroll: November Final: \$86,746.08
 - B. General Fund AP Voucher: 11/19/21, #4601049, \$291.76
 - C. Capital Projects AP Vouchers: 12/17/21, #4698026 – 46980228, \$25,014.38
 - D. General Fund AP Vouchers: 12/17/21, #4601050 – 460181, \$31,260.90
 - E. Payroll: 12/31/21, estimate: \$86,453.63
 - F. \$2,000 tractor repair (H)
 - G. Update to stipend: Early Notice of Retirement or Resignation (H)
 - H. WASBO (Washington Association of School Business Officials) Conference, Spokane, estimate \$1,400
Mary Fickett made a motion to accept the Consent Agenda as presented. Motion carried.
- VII. Action Item**
 - A. Swearing in of newly elected Board Directors: Shirley Towne & Mary Fickett (H)
 - B. Resignation of School Board Director, Ron Stephens - Position #2 – expires in 2023
 - C. Advertise for interviews for Board Director Position
Mary Fickett made a motion to accept the resignation of Ron Stephens. Motion carried.
Mary Fickett made a motion that we advertise for Board Position #2. Motion carried.
- VIII. STATUS OF THE SCHOOL - SUPERINTENDENT’S REPORT**
 - A. Weather day today

- B. Tik Tok (H)
- C. First Read of Policies
 - a. 6801 – Capital Assets/Theft-Sensitive Items (H)
 - b. 6220 – Bid or Request for Proposal Requirements (H)
 - c. 1610 – Section 1000 – Board of Directors – Conflicts of Interest 2nd Class District (H)
 - d. 5251 – Section 5000 – Personnel – Conflicts of Interest (H)
- D. Grant applications submitted first week in December:
 - a. Healthy Kids, Healthy Schools - \$200,000
 - i. Gym floor
 - b. Urgent Repair - \$200,000
 - i. Envelope – Classroom wall along Schoolhouse Road
 - c. ADA - \$100,000
 - i. Two entrance doors
- E. Grant received - Safe School Meals Grant - \$2,813
 - a. Uninsulated Holding Cabinet & Meat Slicer
- F. Levy
 - a. Pre-Ballot Approval received from OSPI
 - b. For/Against Statements for Voters’ Pamphlet (H)
 - c. Brochure & talks (H)
- G. Bus inspection
- H. Bus surplus process updates
- I. East Jefferson County PT Leader Publication (H)
- J. Bugle
- K. 4H thank you note (H) & thank you, Debi

IX. FACILITIES

- A. Modular building - \$350,000 - \$185,000 = \$165,000 – we have used \$119,462 of the budgeted overage. Expenditures will be reduced by \$25,000 claimed against the Jefferson County ARP Grant.

Elevation certificates	\$2,400
Wetland & Habitat Survey	\$4,228
Permit	\$2,252
Tree cut to ground level & cleanup – Justin Reeves	\$2,198
Removal of fire alarm items- save for new modular building	\$2,608
Line locator service	\$3,500
Site Work (CO #3) & Project Management (\$40,654-10,000?)	
Concrete/Foundation	\$32,281
Transport Building	\$7,042
Install Building	\$23,498
Gravel & Sidewalk, Drainage & Drain/Pipe Change Order – in progress	\$11,565
Porch & Ramp Covers (CO #4) - District funded	
Power to Building; Install Electricity – need invoice from Double D	
Re-install fire alarm system – need invoice from Double D	
Front ramp - lengthen porch 5’ and ramp 6’; uninstall & reinstall	\$7,641
Emergency exit stairs & installation	\$5,150
Additional parts due to height & ADA requirements; additional installation	\$9,904
Interior internet wiring	\$5,195

Moving in	
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- B. Modular building updates
 - Gravel & Sidewalk, Drainage & Drain/Pipe complete
 - Ramp parts & stairs delivered, but more parts being ordered due to height higher than originally projected. Installation?
 - Change order #4 – Porch & Ramp Covers – no update
- C. Planning Grant - No update.

X. BOARD MEMBERS REPORTS

- A. JCEP report

XI. AUDIENCE PARTICIPATION

XII. Executive Session

- A. Discuss the performance of a public employee
 - Executive session is estimated to take 10 minutes. Executive session started at 7:02pm and ended at 7:13pm.

XIII. ACTION ITEM

XIV. ADJOURNMENT

Made a motion to Adjourn. Motion carried. Meeting Adjourned at 7:14pm