

BOARD MEETING

Tuesday, March 21, 2023 at 6:00pm

MINUTES

- I. REGULAR MEETING CALLED TO ORDER at 6:06 pm– Roll Call, Flag Salute
Attendance: Joshua Cunningham, Bill Barnet, Michelle Matheson, Shirley Towne, and Superintendent Patricia Beathard.
- II. AUDIENCE PARTICIPATION/AGENDA ITEMS - Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairperson as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.
- III. APPROVAL OF AGENDA (H000)
Joshua Cunningham made a motion to approve the Agenda as presented. Motion carried.
- IV. ACTION ITEM
 - a. Oath of Office – Michelle Matheson
 - i. Picture of group for website
Shirley Towne made a motion to accept the Oath of Office for Michelle Matheson. Motion carried.
 - b. 1733F Board Member Compensation Waiver (H01)
Shirley Towne made a motion to accept the Board Member Compensation Waiver. Motion carried.
- V. APPROVAL OF MINUTES
 - a. February ~~15~~ 16, 2023 Meeting Minutes (H000.1)
Josh Cunningham made a motion to approve the February 16th Minutes as presented. Motion carried.
- VI. FINANCIAL REPORT
 - a. Budget Status Report (H001)
 - b. Cash Flow Spreadsheet (H002)
 - c. AP Invoice Spreadsheet (H003)
 - d. Enrollment Report (H004)
Debi Johnson gave the financial report.
- VII. CONSENT AGENDA
 - a. Payroll: February 2023 Final: \$104,288.24

- b. General Fund AP Vouchers: 2/27/23, #4601571–4601577, \$5,593.55 (pre-approved)
 - c. General Fund AP Vouchers: 3/13/23, #4601578, \$2,200.00, Re-Issue for canceled Warrant #4601429, Resolution #281-23 Approved in Resolution)
 - d. General Fund AP Vouchers: 3/21/23, #4601579–4601620, \$45,097.52
 - e. Capital Projects AP Voucher: 3/31/23, #4698042, \$2,043.69
 - f. Payroll: 3/31/23, estimate: \$100,227.17
 - g. Resolution #283-23, Cancellation of Warrants (H02)
 - h. Accept Brinnon Asset Preservation Program Board Report (H03) (Different format than presented in February.)
 - i. Donation from Jefferson County Association of Realtors - \$271.20 (H04)
- Shirley Towne made a motion to accept the Consent Agenda as presented. Motion carried.*

VIII. STATUS OF THE SCHOOL – SUPERINTENDENT’S REPORT

- a. State assessment results from May 2023 (H05)
 - i. Washington School Improvement Framework
 - 1. 8 tiers with top being Foundational
 - 2. Brinnon identified as Foundational
- b. Transitional Kindergarten updates
- c. 2023-2024 calendar updates. Quilcene’s calendar for reference (H06)
- d. March 19 – 21 - Beathard – at WASA (Washington Association of School Administrators) Small Schools Conference in Wenatchee
- e. Vaccination Clinic – 3/8/23 - 6 students/16 injections
- f. SmileMobile – 3/15-17/23
- g. Summer school – working with YMCA & 4H on a plan
- h. WASA Awards Dinner – 4/24/23 - 6:00 – 9:00 Suquamish Clearwater Resort
 - i. Recognizing Bob McDaniels and Rox Roberts – our weekend nutrition bag providers
 - ii. Anyone want to join us?
- i. Safety Updates
 - i. Brinnon Fire Department is providing First Aid/CPR training for several staff members
 - ii. All staff received ALICE (Alert, Lockdown, Inform, Counter and Evacuate) training on 3/10/23. We will discuss the impact on our safety plan
 - iii. ALICE trainer will do a building safety walk-through on 3/27/23
- j. Upcoming Dates
 - i. STEM Like Me – grades 5 – 8 – April 26

IX. ACTION ITEM

- a. Auto-scrubber quotes from Joshua Bowers (H07)

Joshua Cunningham to table auto-scrubber purchase until April. Motion carried

b. Washington Reading Corps – stipend level and number of members (H08) - recommend 4 members - discuss tier level

Shirley Towne made a motion to accept the Washington Reading Corps tier 2 with up to six (6) members based on Superintendent and Business Managers recommendation. Joshua Cunningham abstained. Motion carried.

X. FACILITIES

a. ADA Doors installed

b. Jefferson County Certificate of Completion received – all 3 projects

XI. BOARD MEMBERS REPORTS

a. JCEP report – Cunningham

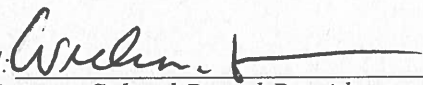
b. Brinnon community meeting – Matheson

c. SB 5126 - Barnet

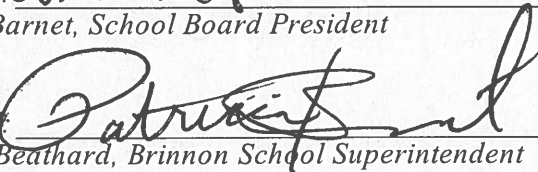
XII. AUDIENCE PARTICIPATION

XIII. ADJOURNMENT

Joshua Cunningham made a motion to Adjourn the meeting at 7:46 pm. Motion carried.

Approval: 
William Barnet, School Board President

Date: 4/18/23

Approval: 
Patricia Beathard, Brinnon School Superintendent

Date: 4/18/23