

BOARD MEETING
April 19, 2016 - 6:00 p.m.
Brinnon School Library
- MINUTES -

I. REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE

ATTENDANCE: Valerie Schindler, Shirley Towne, Ron Stephens, Joe Baisch, Bill Barnet, Superintendent Beathard

II. AUDIENCE PARTICIPATION/AGENDA ITEMS Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution oriented comments.

III. APPROVAL OF AGENDA

Joe Baisch made a motion to approve the agenda. Motion carried.

IV. Thank You – Ken McEdwards

The Brinnon School wanted to thank and recognize Ken McEdwards from Camp Parsons Boy Scout Camp for the use of their refrigerator and freezer when the schools appliances broke down.

V. Walk in appliances show and tell – Kitchen visit

School board members walked out to see the new walk in appliances and see the kitchen in its current state.

VI. APPROVAL OF MINUTES

A. Meeting Minutes – March 15, 2016 (H)*

Ron Stephens made a motion to approve the meeting minutes from March 15, 2016. Motion carried. Joe Baisch abstained.

VII. BUSINESS/ACTION ITEMS

A. Fiscal Report

Debi Johnson presented the financial report. Shirley Towne made a motion to approve AP Capital Project warrant 203 for a total of \$1,090. Motion carried. Shirley Towne made a motion to approve General Fund AP Vouchers 9763-9796 for \$26,920.64 with a paydate of April 20, 2016 and vouchers 9797-9801 for \$26,982.64 with a paydate of April 29, 2016 and a 1st Qtr electronic payment comp tax for \$8.65 for an AP voucher total of \$53,911.93. Motion carried. Shirley Towne made a motion to approve Monthly Payroll for April 2016 for \$57,186.72. Motion carried.

B. Grant Approval Letter (H)

Nicole Norris and Debi Johnson along with Superintendent Beathard worked very hard to get this Healthy Kids-Healthy Schools grant. We were awarded \$199,987 and are very excited. Ron Stephens made a motion for the Brinnon School Board to pledge their support to sustain the improvements funded by the grant as outlined in the letter of support. Motion carried.

- a. Kitchen plans (hardcopy)
- b. List of schools receiving grants (H)

*H – corresponding handout on laptop

- c. Procedures for Preliminary Grant Recipients (H)
- d. Approval to advertise for bids
Joe Baisch made a motion to approve Superintendent Beathard to move forward getting bids for kitchen grant. Motion amended by Ron Stephens to have all bids in by the next board meeting. Motion carried.
- e. Possibility of hired assistants
- f. Grant committee development
Joe Baisch and Bill Barnet will participate.

C. Physical Therapy Services MOU (H)

Shirley Towne made a motion to approve the PT Services MOU for the amount of \$826.50. Motion carried.

D. Brinnon Substitute Teacher Pay

Ron Stephens made a motion to match the Chimacum School District rate of \$120. a day and after 30 cumulative days, it would increase to \$130. a day. Joe Baisch recused himself from the decision.

VIII. STATUS OF THE SCHOOL - SUPERINTENDENT'S REPORT

A. Policy and Procedure 6220 – Bid Requirements – First read (H)

B. STEM Library Book Grant report and pics (H)

The Brinnon School library received 106 STEM (Science, Technology, Engineering, Math) books from a Washington State Library grant submitted by our Librarian Angela Broderson. Great job Angela!

C. Levy Congratulations letter from OESD 114 (H)

We received a congratulatory letter from Greg Lynch the Superintendent of the OESD for passing the levy.

D. Food Safety Outstanding Achievement Award (H)

We received an Outstanding Achievement Award for 2015 for exemplary food safety practices from Jefferson County Public Health. Nicole Norris does an excellent job as our Food Service Director.

E. WSP bus inspection report (H)

The Washington State Patrol did bus inspections on our 3 buses. Bus 1 came in at 100%, Bus 2 at 98% and Bus 3 at 100%. Roxanne Slimp and Angela Broderson do a great job in always keeping our buses in excellent condition.

F. 1 year Measurement Report from Gym upgrade (H)

Integrity Energy Services provided the district with a Measurement & Verification Year 1 Report. This report provided data that confirms that the savings guarantees have been verified.

G. New bus discussion (H)

Board members were provided with a quote for a new bus. A brief discussion was held about the timeline for ordering.

H. Roof leaking on old bus barn – Tim will replace screws on roof

It was suggested that silicone also be included as part of the repair.

I. Mowing deck for big mower - \$800 for part

Joe Baisch will bring choices to the next board meeting to make a decision on purchase on a new mower.

J. Sheet rock project update

It has been difficult to find a licensed and bonded contractor to do this job. A suggestion was made to possibly incorporate this job in with the kitchen remodel.

K. Superintendent Beathard to represent ESD 114 on the WASA Professional Standards and Ethics Committee

L. SBAC Testing calendar (H)

A copy of the testing calendar was provided to the board.

M. Loyalty Day Parade this Friday at 1:00 p.m.

N. August 23rd Board Meeting–Suggested schedule: Retreat 2:00 p.m., Dinner 4:45, Reg. mtg. 6:00

O. JCEP – May 12th – Brinnon 6:00-8:00 p.m.

Joe Baisch and Shirley Towne will attend. It was suggested to hold the meeting at the Boy Scout Camp.

IX. BOARD MEMBERS REPORT

A. Facilities Committee

Joe Baisch would like Roxanne to research the possibility of renting the school bus out to parks and rec for adults and kids to go down to the Rainier game.

X. AUDIENCE PARTICIPATION

Nicole Norris handed out a list of surplus and junk items in the bus barn that need to be sold and/or donated.

Ron Stephens would like to formally recognize Debi, Nicole and Trish for their work on the grant.

XI. EXECUTIVE SESSION/EXEMPT

XII. ADJOURNMENT

Ron Stephens made a motion to adjourn the meeting. Meeting adjourned at 7:43.

Respectfully submitted,

Bill Barnet, Board Chair

Patricia Beathard, Secretary to the Board