

**BOARD MEETING**  
**May 17, 2016 - 6:00 p.m.**  
**Brinnon School Library**  
**- MINUTES -**

**I. REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE**

**ATTENDANCE:** Joe Baisch, Shirley Towne, Bill Barnet, Superintendent Beathard

**II. AUDIENCE PARTICIPATION/AGENDA ITEMS** Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution oriented comments.

**III. APPROVAL OF AGENDA**

The suggestion was made to move items D and E from section V. up to the beginning of the meeting. Joe Baisch made a motion to approve. Motion carried.

**V. D. CPF Purchase Order - Cafeteria Tables, \$24,479.50 (Healthy Kids-Heathy Schools grant) and determine color choice.**

Shirley Towne made a motion to approve the purchase order for cafeteria tables for \$24,479.50. Motion carried. Color choice will be made after receiving samples.

**V. E.CPF Purchase Order - Cafeteria Table Installation, \$5,280 (Healthy Kids-Heathy Schools grant)**

Shirley Towne made a motion to approve the purchase order for the cafeteria table installation of \$5,280. Motion carried.

**IV. APPROVAL OF MINUTES**

**A. Meeting Minutes – April 19, 2016 (H)\***

Shirley Towne made a motion to approve the minutes from the April 19, 2016 board meeting. Motion carried.

**V. BUSINESS/ACTION ITEMS**

**A. Fiscal Report**

Debi Johnson presented the fiscal report. Shirley Towne made a motion to approve voucher 9802 from April for the amount of \$2,100. Motion carried. Shirley Towne made a motion to approve General Fund vouchers 9803-9827 for a total of 11,827.13 with a paydate of May 17, 2016. Motion carried. Shirley Towne made a motion to approve monthly payroll for May in the amount of \$58,738.75. Motion carried.

**B. Resolution 243-16 – 2015-2016 Capital Projects Budget Extension (H)**

Joe Baisch made a motion to approve Resolution 243-16 Capital Projects Budge Extension. Motion carried.

**C. Policy and Procedure 6220 – Bid Requirements – Second read (H)**

Policy and Procedure 6220 was tabled for further work.

\*H – corresponding handout on laptop

**D. CPF Purchase Order - Cafeteria Tables, \$24,479.50 (Healthy Kids-Heathy Schools grant) and determine color choice.**

Moved up to the beginning of the agenda.

**E. CPF Purchase Order - Cafeteria Table Installation, \$5,280 (Healthy Kids-Heathy Schools grant)**

Moved up to the beginning of the agenda.

**F. 2016-2017 Cooperative Services Agreement (H)**

Shirley Towne made a motion to approve the 2016-2017 Cooperative Services Agreement, all Appendix's (A, B, C, D, E, F, G, H I and J). Motion carried.

**G. Lawn Mower update**

Joe Baisch handed out price quotes for a couple options for a new mower. Shirley Towne made a motion that Superintendent Beathard and Facilities representative Joe Baisch be approved to purchase a mower not to exceed \$17,000. Motion carried.

**VI. STATUS OF THE SCHOOL - SUPERINTENDENT'S REPORT**

**A. Kitchen Grant – open and log bids. (evaluate bids for required items by Friday 5/20)**

We received one bid on 5-13-16 at approximately 11:35 a.m. from Reliable Builders for the amount of \$198,161. The board decided to hold a Special Meeting on Tuesday, 5/24/16 at 6:00 p.m. to discuss the bid, lawn mower, approve 2016-2017 calendar and painting the building.

**B. Summer School update**

The YMCA received a grant to conduct summer activities and they have chosen Brinnon School to work with. They will provide breakfast and lunch. We will hold summer school in the afternoon following lunch for two of the weeks.

**C. Lead in water testing (H)**

Superintendent Beathard shared the information from the WSRMP and attorney's regarding lead in water and testing in schools. Joe Baisch shared that the school building has been re-plumbed and tested for lead every 3 years. We are in compliance with the new law.

**D. JCEP re-cap**

Superintendent Beathard, Joe Baisch and Shirley Towne attending this meeting. Everyone was impressed with the Camp Parsons facility and it was a successful meeting.

**E. Healthy Snacks Grant**

We have not heard back yet about this grant.

**F. Facilities Use Application and Policy review (H)**

There is concern about expectations of supervision when they building is rented. Would like to add training in the kitchen to be required.

**G. 2016-2017 calendar will be emailed before next meeting for review**

**VII. BOARD MEMBERS REPORT**

**Facilities Committee**

**A. Painting the school**

\*H – corresponding handout on laptop

Will be discussed at the Special Meeting on 5/24/16.

**B. Satellite dish – how to remove**

**VIII AUDIENCE PARTICIPATION**

An audience member shared that there is a new Brinnon Fire Chief, Tim Manley who will be a great addition to the community.

**IV. EXECUTIVE SESSION/EXEMPT**

**X. ADJOURNMENT**

Joe Baisch made a motion to adjourn the meeting. Meeting adjourned at 7:30 p.m.

Respectfully submitted,

\_\_\_\_\_  
Bill Barnet, Board Chair

\_\_\_\_\_  
Patricia Beathard, Secretary to the Board