

**BOARD MEETING**  
**May 17, 2022 at 6:00pm**  
**- MINUTES -**

- I. REGULAR MEETING CALLED TO ORDER – ROLL CALL-FLAG SALUTE**  
**II. AUDIENCE PARTICIPATION/AGENDA ITEMS** Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairman as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.

*Attendance: Shirley Towne, Mary Fickett, Joe Baisch, Bill Barnet via TEAMS, Superintendent Patricia Beathard*

**III. APPROVAL OF AGENDA (H)**

*Mary Fickett made a motion to approve the Agenda as presented. Motion carried.*

**IV. APPROVAL OF MINUTES**

- A. April 19, 2022, meeting Minutes. (H)

*Mary Fickett made a motion to approve the Agenda as presented. Motion carried.*

**V. FINANCIAL REPORT**

*Debi Johnson gave the financial report.*

**VI. CONSENT AGENDA**

- A. Payroll: April Final: \$87,015.47  
B. General Fund AP Vouchers: 5/19/22, #4601209 – 4601243, \$51,964.84  
C. Capital Projects AP Vouchers: 5/31/22, #4698032 – 4698033, \$25,349.61  
Issue CPF Warrants on 5/31/22 when all issues are resolved.  
D. Payroll: 5/31/22, estimate: \$89,665  
E. Julie McEdwards: pay stipends and NCLB bonus in her final pay in May instead of July and August, if necessary (still working with DRS)  
F. Approval up to \$6,000 to contract to camera, map and assess condition of water drainage pipes  
G. West Sound STEM presentation (H)  
H. Second Read: Policy 1822 – Board Training (H)  
I. Second Read: Policy 5400 – Personnel Leaves (H)  
J. Second Read: Policy 6800 – Safety Operations and Maintenance of School Property (H)  
K. Jefferson Community Foundation Giving Circle - \$2,000 donation for library books to be used in classroom or school library – thank you card (H)  
L. Bus barn door repair – filed with WSRMP (insurance) - may be complete in July (H)  
i. Insurance paid \$3,174.81  
M. Open Public Meeting Act (OPMA) updates (H)  
N. Approve Job Share MOU (H)

- O. Swim Lesson MOU (H)
- P. Summer School staffing and plan
  - i. 5 weeks, 4 days per week starting July 5
  - ii. Teacher and assistant – Heidi Budnek & Heather Lax
- Q. Accept Outdoor Schools Washington Grant - fall 2022 (H)
  - i. \$6,000 programming
  - ii. \$2,000 transportation

*Shirley Towne made a motion to accept the Consent Agenda as presented. Motion carried.*

**VII. ACTION ITEMS**

- A. 5.5% IPD salary increase for all employees

*Shirley Towne made a motion to accept IPD salary increase. Motion carried.*

**VIII. STATUS OF THE SCHOOL - SUPERINTENDENT'S REPORT**

- A. Take a new school board picture for the website
- B. Emergency weather waiver approval – 4 days in January (H)
- C. COVID updates
- D. 4-H Update
- E. Family Code Night – Mary Fickett shares
- F. JCEP – Monday, June 6 5:00 – 7:00 – Camp Parsons – Mary & Josh
- G. State Testing update
- H. Thank you to Susan Giles (offered free haircuts at Code Night) (H)
- I. Required board training

**IX. FACILITIES**

- A. Modular building - \$350,000 - \$185,000 = \$165,000 – we have used \$171,619 of the budgeted overage. Expenditure will be reduced by \$25,000 claimed against the Jefferson County ARP Grant. Increase approved District expenditures to \$180,000.

Elevation certificates (balance = \$1,200)	<b>\$2,400</b>
Wetland & Habitat Survey	<b>\$4,228</b>
Permit	<b>\$2,252</b>
Removal of fire alarm items- save for new modular building	<b>\$2,608</b>
Line locator service	<b>\$3,500</b>
Site Work (CO #3) & Project Management (balance = \$2,218)	<b>\$34,660</b>
Concrete/Foundation	<b>\$35,219</b>
Transport Building	<b>\$7,683</b>
Install Building	<b>\$26,159</b>
Gravel & Sidewalk, Drainage & Drain/Pipe	<b>\$18,656</b>
Power to Building; Install Electricity	<b>\$13,152</b>
Re-install fire alarm system	<b>\$7,413</b>
Front ramp - lengthen porch 5' and ramp 6'; uninstall & reinstall	<b>\$7,641</b>
Emergency exit stairs & installation	<b>\$5,150</b>
Additional parts due to height & ADA req.	<b>\$10,289</b>
Interior internet wiring	<b>\$5,195</b>
Moving in	<b>+ \$?????</b>
<b>Total Projected District Costs:</b>	<b>\$178,569</b>

- B. Modular building updates
  - i. Occupancy update
  - ii. Elevation certificates
  - iii. Next step – flood insurance for all structures that are required
- C. Planning Grant: preliminary files submitted to OSPI.
- D. Summer Facilities Grants (URG-front exterior wall, ADA-2 entrance doors, HKHS-gym floor): Documents signed with WA State DES. Initial invoice for Investment Grade Audit (IGA), (\$10,910) is being processed.
- X. **BOARD MEMBERS REPORTS**
- XI. **AUDIENCE PARTICIPATION**
- XII. **EXECUTIVE SESSION**
  - A. Discuss the performance of a public employee

Executive session is estimated to take approximately 10 minutes. Executive session began at 6:45 pm and ended at 6:58 pm

**XIII. ACTION ITEMS**

- A. Hire of Washington Reading Corps members for 2022-2023 school year

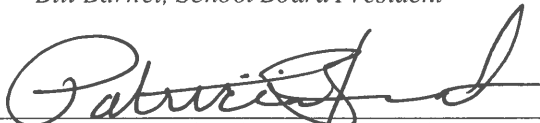
*Mary Fickett made a motion to hiring of Savannah Smith as the Washington Ready Corps member. Motion carried.*

**XIV. ADJOURNMENT**

*Shirley Towne made a motion to Adjourn the meeting. Motion carried.*

Approval:   
Bill Barnet, School Board President

Date: 6/21/22

Approval:   
Patricia Beathard, Brinnon School Superintendent

Date: 6/21/22

