

BRINNON SCHOOL DISTRICT #46
46 School House Road
Brinnon, WA 98320
Phone: (360) 796-4646 Fax: (360) 796-4113

APPLICATION FOR USE OF FACILITIES

Name of Organization/Group _____

Date(s) Requested _____

Time of Day _____

Reason for Use _____

Room/Space Requested _____

Person Responsible _____

Address _____

Phone _____

Other Supervision by: _____

Will you be charging participants? No Yes
If Yes: Admission cost \$ _____ Participation fee \$ _____ Other \$ _____

User category: A B C See category descriptions and fees on back

Liability Insurance Coverage is required.
If possible, attach a copy of insurance or complete information below.

Name of Insured _____
Insurance Company _____
Policy # _____

A deposit of \$30.00 is required to process your request. Balance is due prior to use of the facility.

Immediate loss of privilege will occur with any proof of drugs, alcoholic beverages or tobacco use on school property.

I have read and understand Policy 4260 (attached) and agree to the conditions set forth therein. I agree to pay for any damages. I also agree to pay total fees charged.

Signature of Applicant _____ Date _____

Signature of Administrator/Designee _____ Date _____

Approved Denied Date of Notification to Applicant _____ By: _____

Categories

- A** School-sponsored student organization or activities. Parent and/or teacher groups whose purpose is the advancement of the district's educational goals. Youth groups: Boy Scouts, Girl Scouts, 4-H, or similar groups; adult education.
- B** Cultural advancement groups. Municipal groups/agencies (state, county, city). Charitable groups. Adult recreational groups.
- C** Service organizations. Community clubs. Sectarian groups. Political groups.

Fees

Rental charges shall be levied on the following basis and communicated to the applicant prior to facility usage:

Category A No Fee

Category B A nominal charge per hour may be levied to cover the cost of custodial service. If the group charges admission for attendance/participation, takes a silver offering, or sells articles of merchandise for the express purpose of defraying expenses, rental fees as described in Category C will be charged.

Category C A charge for use of school facilities. A nominal charge per hour may be levied to cover the cost of custodial service.

Additional charges for the services of special staff required for the facilities used shall be above and beyond the rental charge. The need for such special staff shall be determined at the time of written application.

Facilities	Classroom	<u>\$20.00</u>
	Multipurpose Room/Gym	<u>\$30.00</u>
	Kitchen	<u>\$20.00</u>
	Library	<u>\$20.00</u>
Utility Fee		<u>\$15.00</u>
Equipment	_____	\$ _____
Facilities Staff	_____	\$ _____
	<u>Deposit +/-</u>	<u>\$30.00</u>
	TOTAL	\$ _____

Please make checks payable to: BRINNON SCHOOL DISTRICT